

Draft Minutes of the Annual Parish Council Meeting of Keelby Parish Council held in the Village Hall on Tuesday 1st October 2019 at 7.00pm

Those present: Councillors D Ash, P Baillie, S Knight, T Bentham, J Indian, C Wakefield, T Wright, P Briggs (Chair).

In attendance: A Burnett (Clerk), Cllr Bierley, 6 members of the public.

1. To receive apologies and reasons for absence Ref 19/163

Cllr Stark, away on holiday. Cllr Lawrence due to attending another meeting.

2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 19/164

None.

Cllr Ash requested a closed session at the end of the meeting. Seconded Cllr Bentham.

3. To approve draft minutes of the Parish Council Meeting held on 30th July 2019 Ref 19/165

Spelling error on item 21. Approved as a true record with correction.

Proposed: Cllr Ash Seconded Cllr Baillie All in favour

4. Matters arising Ref 19/166

Park committee - this group does not hold funds. Parks & recreation group in existence, but has been dormant. Cllr Wright has attended a meeting and can confirm that funds do exist. Cllr Wright has a letter confirming this.

Cllr Wright requested that minutes be more detailed, especially around such issues as Wivell Drive.

Social media - Cllr Wright felt that the minutes are too brief and show him in a bad light.

Omission of the demolition of the old tennis courts for an extension to the car park.

5. Public Question Time 10 Minutes Ref 19/167

A member of the public asked why the Freedom of Information requests and the related correspondence has not been included in the minutes.

A member of the public asked why the minutes have not been published on the website. Cllr Briggs stated that they should not be published until they have been approved by the Parish Council.

A member of the public asked what is happening with the concrete planter in the cemetery. It is starting to look a mess.

Mr Hodson asked why he has not had a response to his letters. Clerk stated that only one letter has been received and was on the understanding that a response had already been provided. A verbal response was given.

6. County Council matters Ref 19/168

Email circulated prior to this meeting.

Cllr Turner was not present at the meeting.

Cllr Briggs explained the process of reporting street lights that are not working. Details will be added to the website and will be put on village notice boards. Cllr Briggs asked for a councillor to be the point of contact to report all street issues. It is important that when reporting issues that the post number and the property it is next to is included. Cllr Ash nominated Cllr Baillie as the point of contact. All in agreement.

Pavements - Cllr Wright stated that they are getting to be in very poor condition. Two residents have reported to him that they have fallen in recent weeks. This has also been reported to the clerk who has forwarded it to Cllr Turner.

Cllr Knight proposed that the Parish Council write to Lincolnshire County Council and to the Department for Transport to raise the issue.

Proposed: Cllr Knight Seconded Cllr Ash All in favour.

7. Correspondence Ref 19/169

Letter received from a member of the public stating how much better the access is onto Wivell Drive is with the new walkway.

8. Clerk's report Ref 19/170

Clerk gave out funding opportunities from third parties to representatives for the Village Hall and Sports Association.

All other updates are covered on the agenda.

9. District Council matters Ref 19/170

A report was circulated via email before the meeting.

Cllr Briggs asked if we can have new aqua sacks for the village. Cllr Bierley reported that these are no longer available via District Councillors at present. Funding to purchase these can be applied for. Cllr Briggs asked for this to be an agenda item for the next meeting. Cllr Knight asked if this could be dealt with sooner due to it being a sensitive topic in the village. Clerk to email WLDC/LCC to ascertain how much they cost.

Fibre broadband connectivity from Virgin Media are looking to extend their coverage. Cllr Bierley attended a meeting at which Virgin Media stated they are open for business. As they cover Grimsby, Cleethorpes and Immingham, it is only a couple of miles for them to reach Keelby. Purely commercial, but a good opportunity. Cllr Ash stated that the Fibre exchange is in Killingholme, not Immingham and the village may not benefit as much as you would expect with Fibre as the cables feeding into properties are normal cable.

10. To receive any reports from external organisations Ref 19/171

A) Library & Youth Club - both going well. Work to repair damage in the library is due to commence soon. Cllr Briggs asked to be kept informed of when the alarm is triggered as he is keeping a record in the hopes of getting it fixed or replaced.

B) Village Hall – Nothing to report.

C) Sports Association – No meeting has taken place. Meeting with Grant White from WLDC to look at CCTV has been arranged. Henderson's insurance have emailed stating that other

companies have provided similar quotes, but Aviva have given the best coverage. Therefore, they are not providing more quotes as required by the Parish Council, to determine whether to fund the annual insurance. Cllr Wright proposed that this is acceptable for the three quotes required and the council are able to vote on this matter. All in favour.

Grant form to be issued to Cllr Knight to complete for next meeting.

Cllr Wright handed two quotes to Clerk.

11. Financial Matters Ref 19/172

Salaries	£1,503.37
Clerk's Expenses	£44.52
Multidata	£38.92
Keelby Cricket Club – Grass cutting Mar-June 19	£560.00
Lives	£53.00
WLDC (Refuse, September)	£36.83

Resolved to approve payments.

Proposed Cllr Wakefield Seconded Cllr Bentham All in favour.

12. Planning applications and decisions received Ref 19/173

140041 – No comments

Cllr Briggs explained that the Parish Council are able to ask for automatic deferment for applications between meetings. Currently, Councillors must read and forward comments to Clerk for submission. This does not enable the council to have a discussion. Proposal that a planning meeting is held two weeks after the Parish Council meeting to discuss applications. This was felt to be too unwieldy. Cllr Knight explained that there is value in councillors discussed planning as a body. Having being involved in both systems, having a discussion is the better of the two. Cllr Wright stated that it depends on the application. Suggested that the Parish Council meet if they feel that the application warrants further discussion.

Proposed that a councillor contacts Clerk to state that further discussion is required, a meeting will then be set.

Proposed Cllr Wright Seconded Cllr Ash All in favour.

13. Neighbourhood Plan. Ref 19/174

No update as meeting was cancelled due to Adrian having a bereavement. Clerk is attending a training session tomorrow along with Cllrs Wakefield & Baillie. This is aimed at helping Parish Councils get their plan 'over the line'.

Cllr Wakefield proposed that the Parish Council send a letter of condolence to Adrian.

All in favour.

14. Parish matters – To receive any report or consider any appropriate action Ref 19/175

- a) Cemetery – Planter is untidy due to grass seeds blowing through from paddock. This is where the access point will be for the extension.
- b) Grounds Maintenance - cutting of basal growth has been taking place. Cllr Everitt will be disposing of waste.
- c) War memorial – Nothing to report
- d) Allotments – Cllr No meeting.
- e) Play Equipment – Funding application submitted to Wren. Cllr Wright asked what was included in the application. Clerk stated that the equipment shown on the plan was applied for. It was not possible to apply for any towards the updating of the existing play area due to the costing on the quote. Clerk will be applying to the Lottery for additional funding to support the new play area and for the existing equipment. Cllr Wright asked how many responses we had received as feedback for the plans and also for the survey shared to Facebook. Clerk reported that there were seven responses received, mainly asking if the play area will be inclusive. There have been 92 responses to the survey, with 86% in favour of an under 5's play area.

Cllr Wright explained that the Park group are not giving the parish Council support with the application. They are concerned that it is only focussing on the Under 5's as older children need equipment too. Cllr Wright stated he informed them the project is being completed in phases.

15. Extension of Public Question Time Ref 19/176

The Clerk read out the legal statement included in the standing order adopted by the council which states a maximum of ten minutes, which can increase to 15 at the discretion of the Chair.

Cllr Wright proposed that question time be extended to 20 minutes.

Cllr Baillie proposed it stay as it is.

Cllr Bentham proposed that increase it to 15 minutes. This was then withdrawn.

Cllr Briggs expressed that he is uncomfortable having no time boundary as the burden of defining a time would fall to him as Chair.

16. Speed signs Ref 19/177

Cllr Wright has undertaken a study with Cllr Bierley. To reduce the speed on Barton Street, there has to be 36 units (properties) accessing the road as their main access point. There are currently 34 properties that do so. Access to Greens Garage has been assessed as a 5. Access to the village is 5/6. Mill Lane has been assessed at a 3. Cllr Wright feels there is justification for approaching highways for a speed reduction. Need to use our policy to challenge that of Highways.

Proposed: Cllr Wright Seconded: Cllr Wakefield All in favour.

Cllr Baillie has spoken to the PCSO. There is training and safety equipment available, the village has to nominate three candidates who are willing volunteers. They would need to stand in a specific identified spot. Details of offenders are sent through to the police and

they will do the follow up. Cllr Briggs requested PCSO to attend a meeting to discuss further.

17. Hedges Ref 19/178

Concern that hedges are getting very big now and extremely dangerous. Cllr Knight asked if an enforcement officer can cut the hedges in question and recharge the resident? Cllr Baillie stated that Cllr Turner would be able to help us with this issue.

Cllr Bentham proposed that we write to the residents and give a set timescale to get it cut before action is taken.

Proposed: Cllr Bentham Seconded: Cllr Wright All in favour.

18. Salt bins Ref 19/179

This item postponed until the next agenda.

19. Disabled Parking Ref 19/180

Query was raised as to why there is no disabled parking outside of the Spar shop. Clerk to contact Highways to establish if some can be put in place.

Also requested if it is possible to extend double yellow lines to around the school to pub gate and round to war memorial/junction. PCSO's have visited the villages and asked parents to move away from that area.

Proposed: Cllr Ash Seconded Cllr Bentham All in favour.

20. To receive general comments from members for consideration on the next agenda Ref 19/181

Bench on Riby Road

Community orchard & trees in the village

Grant form for Village Hall

Salt Bins

The Paddocks

Meeting Closed 8.50pm

Date and Time of next meeting – November 5th 2019, 7.00pm