

**Draft Minutes of a meeting of Keelby Parish Council, held in the Village Hall on Tuesday 3<sup>rd</sup> March 2015 at 7.00pm**

Those present: Councillors D Ash, A Bentham, G Hirst, J Hodson, J Indian (vice Chairman), S Knight, E Sims, S LargeTaylor, C Wakefield, P Briggs ( Chair ).

In attendance: J Waite (Clerk), Cllr Turner Cllr Bierley, 2 members of the public.

**1 To receive apologies and reasons for absence Ref 15/30**

Cllr Baillie due to family commitments.

**2 To approve draft minutes of the meetings held on 3<sup>RD</sup> February 2015. Ref 15/31**

Proposed Cllr Knight Seconded Cllr Bentham.

**3 To receive declarations of disclosable pecuniary interests and any declarations under the Code of Conduct Ref 15/32**

None given.

**4 Clerk's report and Matters Arising. Ref 15/33**

A report was circulated to all councillors before the meeting.

A report was given at the last Parish Council meeting about the problems that a resident is having with the biomass burner close to their property and after a phone conversation with Tony Adams at LCC, it appears that all environmental requirements are met and therefore it is unlikely that either LCC or Parish Council will be able to do anything further on this matter. I visited the business premises in question to convey the councils concerns in this matter, and to explore the suggestion that the manufacture was contacted to see if the burner was working properly. Whilst sympathetic to the concerns, the owner has already had a second visit from the manufacture to fit extractor fans and increase the length of the chimney. The manufacture felt there were no other modifications that could be made. As planning permission was given for the increase in height of the chimney, and is not needed for the boiler itself as it is below the size threshold for planning, the Parish Council has no power to act further in this matter. The next course of action for the resident would be to bring a civil case for nuisance against the business.

It was resolved to change the bank mandate to include the clerk as a signatory so as to be able to access information on the account, but with the proviso that the clerk will not sign cheques.

Proposed Cllr Hirst, Seconded Cllr Bentham. All in favour.

The quotes for the new grass cutting contract were heard by council and it was resolved to accept quote 2 – Green Grass Contracting, the current provider.

Proposed Cllr Bentham, Seconded Cllr Indian. All in favour.

**5 Police report Ref 15/34.**

Residents can refer and report parking issues to the **Civil Parking Enforcement Office**, using the email [parkingservice@lincolnshire.gov.uk](mailto:parkingservice@lincolnshire.gov.uk).

A police report has been received by email and will be forwarded to all councillors.

## 6 County Council report Ref 15/35

Cllr Hirst has received confirmation from LCC that the issues with the footpath on Cissplatt Lane is being looked at.

Cllr Knight raised the issue of broken kerb stones where road improvement works had taken place. Cllr Turner has reported this and it is on the work list. The raised cover on Yarborough Road is also on the list to be repaired.

The parking issue on Yarborough Road around the tearoom business is still ongoing, however LCC will not be planning to make the area double yellow lines. It was suggested that the local PSO speak to residents, the owner and users of the tearooms. PC Bell has spoken with them in the past and the situation has improved.

Cllr Indian asked for a report on the drainage problems on Riby Road, cameras have been used to assess possible damage/problems in this area.

Cllrs also had concerns about potholes – Cllr Indian to email details to Cllr Turner, and the road works at the A18 junction has left the verges in a mess.

## 7 District Council report Ref 15/36

A report by Cllr Bierley circulated prior to meeting.

The website is now live and all suggestions for improvements would be welcomed.

At the budget meeting at WLDC it was resolved that the precept would not increase, and also there would be no charge for green waste bin collections.

The second quote for the bus shelter has been received and can be forwarded to the community chest application. The bus shelter grant form for WLDC also needs completing before the end of March.

## 8 Financial Matters Ref 15/37

Multidata	£38.92
J Waite Salary	£350.00
J Waite expenses & disbursements	£95.11
K Robinson	£157.16
Mrs L Atkin	£103.90
Mr P Everitt	£1070.00
Hemswell Surfacing Ltd	£2928.00
LALC Training 3 <sup>rd</sup> Feb 2015	£7.00
LALC Training CiLCA	£120.00
LALC Annual Subscription	£369.68

Resolved to approve.

Proposed Cllr Bentham.          Seconded Cllr Hirst.

The internal audit report copies have been circulated to all councillors. The report identified a possible issue re the reclaim of VAT on the sports association renovations. **ACTION – Clerk to ask Sports Association to put all relevant documentation together.**

**It was resolved by vote ( 6 in favour ) to consult with NALC legal team.**

**Proposed Cllr Indian. Seconded Cllr Hodson.**

It was resolved to review the wording of the terms of reference of the KSA.

Cllr Bierley will speak with Grant White at LCC, and ask him to contact the Clerk to clarify current best practice procedure.

With reference to the new skate park grant application, it was resolved that Cllr Knight would speak to the Sports Association Committee at their next meeting , March 15<sup>th</sup> 2015, to ensure that one contact address will be the Parish Council address ( that of the Clerk ) on all future grant applications, and that the Parish Council give the Keelby Sports Association the power to approach contactors to quote for work on behalf of the Parish Council, with the quotes being sent to the Parish Council address ( that of the Clerk), and presented at council meeting for approval, with recommendation by Keelby Sports Association as to their preferred contractor.

Proposed Cllr Ash. Seconded Cllr Sims. All in favour.

## **9 Planning applications and decisions received Ref 15/38**

No applications received .

## **10 Parish Reports – Ref 15/39**

A) Cemetery - No report received.

B) War memorial – Clerk has contacted Serenity Memorials about start date for stone work refurbishment, but no reply as yet.

C) Play areas – Clerk has contacted Pete Everitt about a quote for work to repair the shop front on the playarea, still waiting for reply.

D) Allotments – Cllr Ash has been informed that Riby Estates have been put up for sale and this may have an impact on the allotments. **ACTION – Clerk to contact the Estate.**

## **11.To receive any reports from external organisations Ref 15/40**

A) Sports Association – Next meeting is in March 2015.

B) Village Hall – No report received.

C) Youth Club – No report received.

D) Twinning Association – Preparations for the visit at Easter are underway.

E) Library – Cllr Hirst has contacted Wilkin Chapman Grange Solicitors for advice on the new structure and running of the library with a volunteer service.

**12 General matters Ref 15/41**

It was resolved to become members of the Community Facilities Advisory Service, at a cost of £110 for a 3 year membership.

Proposed Cllr Bentham. Seconded Cllr Sims.

**13 Public Question Time 10 Minutes Ref 15/42**

Biomass burner still causing concern – the resident affected by the emissions from this burner raised a concern that it is classed as domestic under environmental regulations as, in his view, it is far too big to be placed in a 'normal' house. He felt that some of his questions had still not been answered and was concerned that the Parish Council were unable to do anything in this matter. The Chairman reiterated that the council has no powers to overturn environmental regulations or planning laws. The resident was concerned that he was not considered a statutory consultee before the burner was installed as his property was so close, and the Clerk agreed to look into this matter. The resident was concerned that members of the Parish Council were not being impartial and the good of the business was being put before the health of the residents, and this was firmly rejected by the Chair and Councillors. No councillor present has a registered interest in the business concerned and whilst they are not unsympathetic to the concerns of the resident the Parish Council has no power to act further in this matter. It was suggested to the resident that he should take the matter to the MP, Sir Edward Leigh, as he had already raised the issue with WLDC and LCC.

**14 To receive general comments from members for consideration on the next agenda Ref 15/43**

No matters were raised.

**15 AOB Ref 15/44**

Meeting closed 8.45pm

Next Meeting – April 7<sup>th</sup> 2015 at 7.30pm, following the Annual Parish Meeting to be held at 7pm.