

Draft Minutes of the Meeting of Keelby Parish Council held in the Village Hall on Tuesday 5<sup>th</sup> December at 7.00pm

Those present: Councillors D Ash, J Indian ( chair), P Briggs ,T Bentham, G Hirst, M Funnel, P Everitt, S Large Taylor, P Baillie, C Wakefield.

In attendance: J Waite (Clerk),1 member of the public.

**1 To receive apologies and reasons for absence Ref 17/161**

Cllr Knight, Cllr Bierley, Cllr Lawrence.

**2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests. Ref 17/162**

None Given.

**3 To approve draft minutes of the Parish Council Meeting held on 7<sup>th</sup> November 2017. Ref 17/163**

Resolved to approve as a true record, with the following amendments

1) Finance – M Turner, youth worker £562.50

2) Clerks Report – Grant policy was approved,

Proposed Cllr Briggs, Seconded Cllr Funnel, All in favour.

3) Cemetery – area tidied should read Church Yard Extension.

Proposed Cllr Bentham. Seconded Cllr Wakefield. All in favour.

**4 Public Question Time 10 Minutes Ref 17/164**

A request has been made from Keelby Sports Association to change the terms of reference with the Parish Council to encompass all of the community groups in the village. They have taken advice as to if this is possible under the terms of the charitable trust status.

The Parish Council are to take legal advice on this matter and if this is agreeable under the terms of reference, then the Parish Council would support a move towards the groups being joined to form one new community trust.

Proposed Cllr Everitt. Seconded Cllr S Large Taylor.

8 votes in favour, 1 vote against.

Resolution Carried.

**5 County Council matters Ref 17/165.**

No report given.

**6 Clerk’s report Ref 17/166**

No Police report received.

Council wishes to extend their condolences to the family of ex Cllr Briggs, who recently passed away.

An email has been received from a resident, passing on thanks for the work done on Mulberry and Maple Close, and to Cllr Baillie for posting the road closures on facebook.

Recent work by LCC has left grass verges on Broadway in a state of disrepair.

Proposed to give a donation of £50 to Citizen's advice.

Proposed Cllr Bentham. Seconded Cllr Wakefield. All in favour.

The Allotment tenancy agreement is to be updated.

The community group have requested permission to use the playing field for the Santa Run, and the Council were happy to support this. A hamper is to be donated as a prize.

**7 District Council matters Ref 17/167**

A report was circulated via email before the meeting.

**8.To receive any reports from external organisations Ref 17/168**

A) Library / Youth Club – The library will be closed on December 23<sup>rd</sup> and 28<sup>th</sup>. The community group are looking to employ a new Youth Worker. A voluntary youth worker has been appointed.

B) Village Hall – The hall committee are looking to connect the property at the rear of the hall to the hall gas supply and so extend the use of the hall to this building. Sponsorship has been secured towards the cost of replacing the windows.

C) Sports Association - meeting is to be held on December 3<sup>rd</sup>. There has been more vandalism to the decking area, which has now been repaired. Wilkins and Chapman have been contacted about a new lease for the buildings.

**9 Financial Matters Ref 17/169**

Salaries	£842.28
J Waite - Clerks Expenses and Disbursements	£50.70
Multidata	£38.92
P Ney – handyman expenses	£9.00
Fuel Genie Card – direct debit	£59.00
J Indian – grass cutting	£20.00
Stephen Heywood Design	£640.00
Office Friends	£15.48
Anglian Water – allotments	£13.45
Anglian Water – cemetery	£16.14

## 973

Roger Hoyes – Christmas tree	£100.00
Citizen Advice donation	£50.00

Resolved to approve payments.

Proposed Cllr Bentham. Seconded Cllr Everitt. All in favour.

Precept and budgets for 2018/19 was discussed.

Resolved to set a precept of £19600.00, to give a 0% increase on last years figure.

Resolved to take £6775.00 from reserves to make up the total budget required for the next financial year.

Resolved to move £15000.00 to the project account to ring fence for Capital Projects.

Proposed Cllr Hirst. Seconded Cllr Bentham. All in favour.

Proposed to change bank mandate to incorporate internet banking and payment of salaries by BACS.

Proposed Cllr Ash. Seconded Cllr Everitt. All in favour.

Proposed to spend £50 on a hamper for the prize to be donated to Santa Run.

Proposed Cllr Bentham. Seconded Cllr Ash. All in favour.

Cllr Bentham to organise.

### **10 Planning applications and decisions received Ref 17/170**

No applications discussed.

### **11 Neighbourhood Plan. Ref 17/171**

The process of applying for the grant is ongoing. The consultation and survey is to be postponed to January 2018. Next meeting to be held in January 2018.

### **12. Parish matters – To receive any report or consider any appropriate action Ref 17/172**

a) Cemetery – nothing further has been heard from the landowner regarding the new cemetery extension.

b) Grounds Maintenance - Tree is causing access problems on corner of Saddle Way and Rowan Close.

The kerb edges and gullies need clearing out, and the handyman will be asked to do this.

Proposed to hire a skip for the waste material, and this will be placed on the yard beside the library.

Proposed Cllr Wakefield. Seconded Cllr Everitt. All in favour.

Cllr Everitt to organise.

Proposal to obtain quotes for a new hand mower. The ride on mower is to be serviced over the winter period.

c) War memorial – paper wreaths are to be tidied.

d) Allotments – no report given.

e) Play Equipment – no report given.

**13 To receive general comments from members for consideration on the next agenda.  
Ref 17/173**

Proposal for Mill Lane to be designated one way to all traffic.

Meeting Closed 8.50 pm