

Draft Minutes of the Annual Parish Council Meeting of Keelby Parish Council held in the Village Hall on Tuesday 5<sup>th</sup> November 2019 at 7.00pm

Those present: Councillors D Ash, P Wilks, S Knight, T Bentham, J Indian, C Wakefield, P Everitt, K Stark, T Wright, P Briggs (Chair).

In attendance: A Burnett (Clerk), Cllr Bierley, 4 members of the public.

**1. To receive apologies and reasons for absence Ref 19/182**

Cllr Baillie, away on holiday. Cllr Lawrence due to attending another meeting.

**2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 19/183**

None.

Cllr Ash requested a closed session at the end of the meeting.

Proposed Cllr Ash      Seconded Cllr Wakefield      All in favour

**3. To approve draft minutes of the Parish Council Meeting held on 1<sup>st</sup> October 2019 Ref 19/184**

Proposed: Cllr Indian      Seconded Cllr Bentham      All in favour

**4. Matters arising Ref 19/184**

None

**5. Public Question Time 10 Minutes Ref 19/185**

Minutes not currently published on Website and hard to read on the notice board. Please can a copy be put in the library? Cllr Briggs confirmed this will be the case in the future.

Do all councillors see all correspondence received from the public by the Clerk? Cllr Briggs stated this was not the case as the Clerk receives reams and reams of emails so it would be impractical to share all of them. The Clerk ensures that those items of correspondence deemed important are brought to the Parish Council meetings.

Is there an update on the overgrown hedges? This is covered elsewhere on the agenda.

Land owned by the Parish Council need to be added to the land registry.

Mr Riggall asked if the quote he provided to the Parish Council for the play area has been considered and will it be used in a funding application? Clerk stated that it will not be used for the funding application but a letter has been sent thanking him for organising the quote.

**6. County Council matters Ref 19/186**

Email circulated prior to this meeting.

Cllr Turner was not present at the meeting.

**7. Correspondence Ref 19/187**

Email received from EP UK Investments with regards to the South Humber Bank Energy Centre Project consultation. Document has been circulated to Councillors prior to the

meeting. Document details public consultation events and has links to consultation documents. Responses to be submitted by 13th December 2019.

Letter received from Citizens Advice Lindsey requesting funding to support their services during 2020/2021. To be discussed at the next meeting.

A resident has sent an email containing a photograph showing a 30mph speed sign that has been obscured by trees on Yarborough Road.

Email received from resident stating that the Parish Council are Community Speed Watch member.

The Village Hall have emailed requesting a grant form. To be discussed elsewhere on the agenda.

Police report received confirming that speed checks have been undertaken in the village recently and fines have been issued; 2x Stallingborough Road am, 2x Stallingborough Road pm and 1x Yarborough Road pm.

Two separate letters have been received from Brightening Keelby to ask permission to place planters at the entrances to the village, bulbs around the village green and the war memorial. They would also like to fundraise for a memorial bench and dedicate it to Corporal G Stiff and place this on the village green. Councillor's Wright and Stark think this is a good idea. Councillor Bentham stated that crocuses and snowdrops will grow whilst the grass isn't over winter so will be fine. Councillor Wakefield stated it is important that Brightening Keelby maintain plants and planters. Clerk to write to Brightening Keelby positively and stress that they need to undertake maintenance.

Proposal that Brightening Keelby can put planters on entrances to the village

Proposed Cllr Wright      Seconded Cllr Stark      Cllr Ash Against

Cllr Briggs agrees with the sentiment of the bench, but feels it should commemorate all of those named on the cenotaph and be placed on the village green opposite. Parish Council to be consulted before it is sited.

Proposed Cllr Indian              Seconded Cllr Wilks      All in favour.

Information received about Pocket parks funding. This can be used to upgrade existing play areas. Clerk suggested that this be used for upgrading the existing play equipment. Parish Council gave Clerk consent to write a bid on their behalf.

Proposed Cllr Wakefield              Seconded Cllr Bentham      All in favour.

Letter received requesting financial support for the annual pensioners lunch. Donation last year was £150 Proposed that we provide the same amount this year.

Proposed Cllr Ash              Seconded Cllr Bentham      All in favour.

## **8. Clerk's report Ref 19/188**

Clerk has identified a company who hire out mobile speed indicators. Enquire about the cost of hiring some for Barton Street.

Proposed Cllr Wakefield      Seconded Cllr Stark      7:2 in favour.

Clerk to send speed policy and survey to LCC.

Financial return presented for approval.

Proposed Cllr Ash      Seconded Cllr Indian      All in favour.

**9. District Council matters Ref 19/189**

A report was circulated via email before the meeting.

Cllr Bierley informed the Parish Council that the Police Meeting had been postponed.

The Strategic Planning Committee has been postponed.

Cllr Bierley has received a request from a member of the public to increase the number of benches on the village green.

Cllr Knight asked if a notice could be put in the next newsletter about the overhanging/overgrown trees and hedges. Cllr Beirley stated that if Councillors are willing to write notices, he will gladly include them.

**10. To receive any reports from external organisations Ref 19/190**

A) Library is looking for more volunteers. Lincolnshire County Council are wanting to service the alarm.

Youth Club – A display was created by the children for Halloween. They thoroughly enjoyed creating it and it was well received by the public. Thirty six children attended the Halloween party. There were lots of volunteers there who helped make it a success. Plans are now being discussed for a Christmas Party. Clerk to create a letter of thanks and congratulation to the Youth Leader.

B) Village Hall – All is going well.

C) Sports Association – No meeting has taken place since the last Parish Council meeting. Successful letting to the Twinning Association. Cllr Knight has walked the field and has gained a new perspective on what a great asset the facility is to the village.

Cllr Indian has met with Walkers and Rob Dannett. They have suggested cladding the building. The extension project needs a working development plan, which will have to be created by an architect, that contractors can work to. This will cost up to £1000. Are the Parish Council willing to fund this?

Proposed Cllr Indian      Seconded Cllr Wright      All in favour

Clerk requested background information to enable a funding application to be written and submitted for the extension project.

**11. Financial Matters Ref 19/191**

Salaries	£1,503.37
Clerk's Expenses	£44.52
Multidata	£38.92
Pensioners Lunch	£150.00

Resolved to approve payments.

Proposed Cllr Wakefield      Seconded Cllr Bentham      All in favour.

## **12. Planning applications and decisions received Ref 19/192**

Cllr Briggs stated that comments on the new development are only showing under one of the three applications. Therefore, they will only be read for that application, not all three. Responses need to be made on each application or the same response submitted three times under each application number. Clerk to publish on website.

Application 140109: The Parish Council wish to clarify if planning/building regulations have been obtained for the ground floor extension upon which this is being built.

Proposed Cllr Everitt                      Seconded Cllr Ash                      All in favour

## **13. Neighbourhood Plan. Ref 19/193**

Adrian has requested a meeting before Christmas so we can get the plan moving again. Cllrs Wakefield & Baillie attended a training session with the clerk to ascertain what is needed to get the plan 'over the line'. This was a very useful session which was attended by villages who have had their plan accepted. Clerk stated that the plan is about 2/3rds complete.

## **14. Parish matters – To receive any report or consider any appropriate action Ref 19/194**

- a) Cemetery – Cllr Baillie not present to give an update.
- b) Grounds Maintenance - Cllr Everitt queried if he is to move the basal growth which has been cut and put associated disposal costs to the Parish Council. Residents on Riby Road were given permission some time ago by WLDC to remove basal growth on trees outside their properties.
- c) War memorial – Cllr Bentham has replaced the tray and sand for the crosses. Service to start at 10am at St Bartholomew's Church.
- d) Allotments – No meeting.
- e) Play Equipment – Funding application has been rejected due to council being unable to provide letter of support from Park committee. Have been invited to re-submit on 11th December. Cllr Bierley confirmed that WLDC can offer financial support for match funding. Clerk to liaise with Cllr Bierley. Cllr Everitt proposed that the Parish Council cut all ties with the committee if they are unwilling to offer support. It was reported that the committee has been reformed and are looking at doing their own project.

Proposed Cllr Everitt                      Seconded Cllr Wright                      All in favour

## **15. Extension of Public Question Time Ref 19/195**

This matter was resolved at the last meeting

## **16. Village Hall Grant Ref 19/196**

This matter will be discussed during the closed session.

**17. Community Orchard Ref 19/197**

Information supplied by Cllr Stark and circulated earlier today. Document to be reviewed and discussed at the meeting in December.

Proposed Cllr Everitt                      Seconded Cllr Wright                      All in favour.

**18. The Paddocks Ref 19/198**

This item has now been resolved.

**19. Salt Bins Ref 19/199**

Cllr Everitt has a wheelie bin of salt left. He hasn't had the chance to check the bins yet this year. Clerk to email Cllr Bierley and Cllr Turner to ask for new salt bins as they are now in disrepair. Also to request a bin at the top of Riby Road to serve residents in The Paddocks area (x3 bins in total).

Clerk updated the Councillors on the responses received to enquiries about aqua sacks; Lincolnshire County Council and West Lindsey District Council are unable to provide information on where they can be purchased from. Clerk to check online.

**20. To receive general comments from members for consideration on the next agenda Ref 19/200**

Community orchard & trees in the village

Grant form

Policies

Grant for Citizens Advice Lindsey.

Meeting Closed 8.33pm

Date and Time of next meeting – December 3rd 2019, 7.00pm