

Draft Minutes of the Annual Parish Council Meeting of Keelby Parish Council held in the Village Hall on Tuesday 4th February 2020 at 7.00pm

Those present: Councillors D Ash, P Wilks, T Bentham, C Wakefield, P Everitt, T Wright, P Baillie, J Indian, P Briggs (Chair).

In attendance: A Burnett (Clerk), Cllr Beirley, Cllr Lawrence, 2 members of the public.

1. To receive apologies and reasons for absence Ref 20/018

S Knight due to being on holiday.

2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 20/019

None.

3. To approve draft minutes of the Parish Council Meeting held on 14th January 2020 Ref 20/020

* Accepted with amendments as follows:

Cllr Everitt noted as present but was absent.

KSA meeting is 9th February, not 29th January.

Play area ref 20/014 - discussion took place about Pocket Park funding.

Proposed: Cllr Wakefield Seconded Cllr Ash All in favour

4. Matters arising Ref 20/021

Allotments: recorded that there had been no flooding to the allotment area, but there were actually ten affected. Photographs have been supplied. Cllr Bentham stated that this was possibly due to the water table and not flooding/run off.

5. Public Question Time 10 Minutes Ref 20/022

Cllr Bierley stated that other Parish Councils are being successful in reducing speed limits and asked for an update on Keelby's position on this. Clerk stated that we are still awaiting an update from LCC. Clerk to follow up.

6. County Council matters Ref 20/023

Councillor Turner has returned to work but has not provided a report. Cllr Briggs asked that issues still be passed to the Clerk who will forward them onto to Cllr Turner.

7:10pm: Cllr Stark arrived.

7. Correspondence Ref 20/024

Email received from a Keelby resident with photographs of pavements in a bad state of repair. Clerk reported that the pavement survey has had to be repeated as Cllr Wilks supplied photographs but did not state locations. Highways will only respond to reports if a location is included. The collapsed drain at Malt kiln Cottage was reported. This was noted during by the Clerk and Cllr Baillie during their walk around the village whilst undertaking the survey.

8. District Council matters Ref 20/025

A report was circulated via email before the meeting.

Cllr Bierley also reported that the Central Lincolnshire Local Plan consultation has been delayed slightly, but this can run along side the Neighbourhood Plan consultation scheduled for June and should hopefully raise the profile of the Neighbourhood Plan.

9. Clerk's report Ref 20/026

30mph road signs can be purchased from Road Safety Partnership, at a cost of £10 each. These will need to be collected from Lincoln as there is no postage system in place. The alternative would be to wait until someone from the department was visiting the Keelby area and they would bring them along. This is not guaranteed to be in the near future. Cllr Wilks stated that he is currently working on an improvement scheme and several 30mph signs have been replaced. The old ones are in good condition and are being disposed of. Cllr Wilks will ask if he can have them for Keelby. If this is not feasible, Clerk to obtain six new signs from Road Safety Partnership.

Proposed: Cllr Indian Seconded Cllr Ash All in favour.

Police report received. No issues in Keelby. Clerk to request a surgery in Keelby end of April/beginning of May.

The website platform currently used by WLDC and subsequently the Parish Councils is to be phased out and will cease to work after 30th April. A new Platform is being put in place and responsible officers are required to attend a training session. The Clerk is booked to attend on Tuesday 17th March at Market Rasen.

Training: The Clerk has booked to attend a Financial Responsibilities Course on 6th May and a Clerks Training day on 25th March.

10. To receive any reports from external organisations Ref 20/027

A) Library -nothing to report.

Youth Club – Cllr Bentham stated that an electrician attended to check the circuit board. Despite the request, there was no notice of this visit. Cllr Bentham also updated the Council that the heating was on in the Library even though it was closed.

B) Village Hall – Nothing to report

C) Sports Association – No update. The next meeting is on Sunday 9th February and not 29th January as previously recorded.

11. Financial Matters Ref 20/028

* Cllr Everitt Expressed an interest.

Salaries	£460.32
Clerk's Expenses	£44.08
Multidata	£38.92
WLDC Refuse & recycling (DD)	£36.83

Everitt & Sons (mower service) £70.00

Resolved to approve payments.

Proposed Cllr Indian Seconded Cllr Baillie All in favour.

Finding Application received from The Village Hall, to request £3,000 toward the cost of the repairs to the bell tower.

* Cllr Ash declared an interest, but still answered questions about the project and other sources of funding for the project.

Cllr Indian proposed we award the funding as requested

Proposed: Cllr Indian Seconded Cllr Baillie All in favour.

Precept form has been submitted. Budget has not been set by WLDC as yet.

12. Planning applications and decisions received Ref 20/029

Application 140471: no comments.

13. Neighbourhood Plan. Ref 20/030

A meeting took place on 23rd January 2020. Sections 1-4 have been completed, work on sections 5&6 has commenced. Aim to have the draft plan completed by the end of April 2020 which will then be presented to the Parish Council.

14. Parish matters – To receive any report or consider any appropriate action Ref 20/031

a) Cemetery – All bins are full of Christmas Wreaths. The green bin is now full of mixed waste and it is doubtful it will be emptied on the next collection. Cllr Bierley stated that this is not unique to Keelby. WLDC are working on a solution which will be in place for January 2021. Cllr Everitt proposed we obtain a quote from a private company to take over waste disposal.

Proposed Cllr Everitt Seconded Cllr Indian All in favour.

Proposed that Clerk orders a skip to get rid of waste in the cemetery bins.

Proposed Cllr Bentham Seconded Cllr Indian All in favour.

b) Grounds Maintenance - nothing to report

c) War memorial – Cllr Baillie asked if the wreaths can now be removed.

Resolved - Parish Council approved the removal of wreaths.

d) Allotments – No update as no meeting has taken place.

e) Play Equipment – Pocket Parks. Cllr Wright asked for an update as the funding stream has closed. Clerk to look for other sources of funding. Cllr Briggs stated that he is frustrated as the park committee is not meeting and no progress is being made. Next park meeting to be arranged within the next week.

15. Policies for approval Ref 20/032

Grievance: Policy needs an update to include GDPR. Personnel committee needs removing. Clerk to obtain updated policies for LALC and add/remove those sections that are relevant/irrelevant.

Complaints: Policy doesn't state that complainant is given the opportunity to provide evidence so needs updating.

Vexatious Policy - Proposed that the committee consists of the following: Chair/Vice Chair, Clerk and one other Councillor.

Proposed Cllr Wright Seconded Cllr Ash All in Favour.

16. Budget Ref 20/033

Not received from WLDC as yet.

17. Salt bins & Rubbish bins Ref 20/034

Salt bins - these have not been filled or repaired. All need replacing. LCC have offered salt bins for those that do not have them, but not to replace old ones. Clerk to follow up.

The Dog Poo bin on Church Lane needs replacing. The Village needs modern waste bins. Clerk to contact WLDC. Member of the public have asked for a Poo bin down Roxton Avenue or on the lamp post at the end.

Proposed Cllr Everitt Seconded Cllr Bentham All in Favour.

18. Parking Ref 20/035

Cllr Everitt showed the Parish Council a photograph he has taken of a car on double yellow lines near a bend, which was on the school run. This has happened on three occasions and is putting children at risk. Cllr Ash stated that he has witnessed cars outside the Kings Head blocking the whole pavement and cars parking next to junctions. Discussion took place about extending the car park next to the school. Clerk to ask Police/PCSO to visit the school to speak to parents.

It was reported that every village should have an allocated number of days per year for a Civil Enforcement Officer. Clerk to investigate.

19. Hedges Ref 20/036

No response as yet from LCC. Acknowledgement email received with a job reference, but no further communication received. Is there an enforcement officer at LCC that is responsible for monitoring and checking this?

20. Community Orchard & tree planting Ref 20/037

Cllr Stark presented a report to the Parish Council that included the following points:

- Funding available from the Government to support the planting of an orchard. This is £22.50 per tree per year, which will help with the upkeep of the trees.
- Grants are also available from The Peoples Trust for the planting of Orchards that will contain endangered species.
- Orchard to include cherry, apple, pear and plum trees

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- The sports field has space for 25 trees. Native trees are a good option and can be purchased in packs from Trees by Post. It was suggested that Hazel trees would be a good option as these like wet areas.

Proposed Cllr Everitt

Seconded Cllr Indian.

All in Favour

20. To receive general comments from members for consideration on the next agenda Ref 20/038

Policies

Flooding Response

Parish Council Safe

Mill Lane

North End

VE Day

Footpath on Cissplatt Lane

Meeting Closed 8.33pm

Date and Time of next meeting – March 10th 2020, 7.00pm