

**Draft Minutes of the Keelby Parish Council Meeting  
Held in the Village Hall on Tuesday 4<sup>th</sup> April 2023**

**Those Present :** Councillors S Knight, (Chair), T Wright (Vice Chair) T Bentham, P Wilks, R Dannatt, K Stark, M Turner, M Wright,

**In Attendance:** Cllr A Lawrence, Cllr O Bierley & 7 members of the public

**1. Apologies**

Cllrs M Riggall, H Davidson, S North,

**2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or on-pecuniary interest in agenda items not previously recorded on Members’ Register of interest Ref 23/47 - none**

**3. Public Question Time Ref 23/48**

Questions were raised in the Annual Parish Council meeting beforehand

**4. District Councillors Report Ref 23/49**

This was circulated beforehand. Cllr O Bierley was thanked for his comprehensive report. Cllr O Bierley said he would circulate the details of the new WLDC grant scheme as soon as he receives them.

**5. County Councillors Report Ref 23/50**

Cllr T Smith was not present at the meeting.

**6. To approve the minutes of the Parish Council Meetings held on 7<sup>th</sup> March 2023. Ref 23/51**

The minutes were accepted as a true record. Proposed by Cllr T Wright, Seconded by Cllr M Wright. All in favour.

**7. Clerks Report Ref 23/52**

Three responses have been received following the request on social media to report footpaths in need of repair. These will be reported on Fix my Street and footpaths will be put on the agenda for the next meeting as there are still a number with overgrown hedges obstructing them.

The Lincolnshire Archive donation form has been completed for the old map of Keelby and documents dating back to 1766. There is a meeting every quarter to discuss the donations so more will be known after their next meeting.

Cllr R Dannatt it still working on a price for a feeder post for the Christmas lights.

Gov.uk emails - there are still some Councillors who have not set these up. Clerk to forward the log on details to them again.

**8. Correspondence Ref 23/53**

A request has been received from Jo Calaby asking for the Parish Council to support her planning application for Calstore on Barton Street. Cllr T Wright proposed that the Council should support this local business especially as it complies with the Neighbourhood Plan. In addition this development should help our case of a speed reduction on the A18. This was seconded by Cllr R Dannatt. Cllr T Wright agreed to draft the formal response which will be submitted via the Clerk. A vote was untaken 7 in favour and 1 abstained.

A letter has been received regarding the broken fence at the cemetery and the piles of soil near the fence. The clerk had checked with the grave digger who said that he placed the waste soil in the corner. Cllr S Knight and Cllr R Dannatt agreed to speak to the owner of the paddock.

A letter had been received regarding the infestation of Chafer grub on the corner of Mill Lane and Maple Avenue. It was agreed that the clerk should ask if this could be treated at the same time as the playing field. Proposed by Cllr T Bentham and seconded by Cllr M Turner. All in favour

A letter had been received from the Keelby Sports Association. They felt that they should have been consulted as Cllr T Wright had suggested at the last meeting about the location for the temporary storage of the branches for disposal. They are keen to have a good working relationship with the Parish Council and felt that other locations on the site would be more suitable. Cllr R

Dannatt said that he had already spoken to Mr Watson and steps had been taken to come to an amicable agreement.

Lincolnshire Volunteer scheme have confirmed that they will come on 15<sup>th</sup> June to paint the railings round the play area and the bus shelter. The bushes on the road side will need to be removed by the handyman before then. Clerk to purchase paint and brushes.

A letter had been received asking if the Parish Council would like to do a display at the Church Flower Festival on 20<sup>th</sup> & 21<sup>st</sup> May Cllr S Knight to make enquiries to see if anyone is interested.

## 9. Reports from external organisations Ref 23/54

- **Sports Association** –Cllr M Wright reported on the meeting which had been held on the 2<sup>nd</sup> April. The KSA asked if the Parish Council would support their proposal to install solar panels on the roof of the Pavilion. The purchase of these would be funded by grants. It was proposed by Cllr M Wright that this should be supported and seconded by Cllr T Bentham. All in favour. As the building belongs to the Parish Council they would need to apply for the grant but KSA to look into what grants are available.  
Cllr M Wright asked about the updated terms of reference. Cllr S Knight to prepare a draft and bring to the next meeting.  
Cllr R Dannatt presented a report showing the costs for work required on the Sports Pavilion which need to be prioritised. The electrical testing and the maintenance of the alarms are a priority as they are an insurance condition. It was resolved to waiver the tendering procedures to enable this work to be done as a matter of urgency. This was proposed by Cllr R Dannatt and seconded by Cllr P Wilks. All in favour. Cllr T Wright suggested that there should be a third column to show the joint costs. Once this work has been completed regular checks should be carried out.
- Cllr S Knight asked for clarity on whether the £3000 a year previously agreed was a grant or payment for insurance. In the minutes dated 06.10.2015, 15/140 a grant of £3000 was agreed to cover cleaning costs, repairs and general maintenance. A later minute dated 03.12.2019, 19/216 stated that the insurance funding is not a grant and the buildings insurance should be paid by the Parish Council as it is their building. Cllr S Knight proposed that it should be a grant of £3000 a year which would cover the cost of the buildings insurance and maintenance costs. This was seconded by Cllr K Stark. 4 in favour, 1 against and 2 abstained so this proposal was carried.
- **Community Speed Watch** – Mr Lovatt advised that there had been one session this month for 30 minutes. In this time 38 vehicles came into the village and 6 were exceeding the speed limit. Cllr R Dannatt proposed that Highways should be asked if there could be a 40mph limit before the 30 mph to help slow traffic before it reaches the village. This was seconded by Cllr T Bentham. All in favour.
- **Village Hall** – Cllr T Bentham reported that the Twinning event had been well supported and there were no problems
- **Library & Youth Club** – The boiler in the Youth Club had been replaced. Cllrs T Bentham and P Wilks to help clear the yard of weeds.
- **Allotments** – No report received

## 10. Financial Matters Ref 23/55

Multimedia	Broadband	£46.05
Village Hall	Grant	£1000.00
Cllr T Wright	Brackets for speed signs	£65.00
Cllr P Wilks	Cement	£42.00
Lawns and More	Hedge cutting	£300.00
Nat West Credit Card	Notebook, folders, magnets	£18.99
Autela Payroll Services		£73.85
HMRC	Q4	£373.41
Salaries		£709.32
Caistor Farm & Garden Machinery	Pruning saw & attachment	£331.00

Keelby Sports Association	Grant	£3000.00
Alice South	Payment of funds held by KPC	£3600.00
JD Print Ltd	A4 Booklets	£200.00

The schedule of payments had been previously circulated. These have been checked by Cllr M Turner. The payments were proposed by Cllr M Turner and seconded by Cllr M Wright. All in favour. Cllr M Turner signed the quarterly bank reconciliation.

Alice South – The Clerk has verified the amount that was held in the Parish Council bank and this is on the payment schedule. Cllr T Wright proposed that a post is put on social media advising the residents that this charity exists. This was seconded by Cllr R Dannatt. Cllr T Wright requested that the annual report be done to the Parish Council with it being the end of the financial year. Cllr S Knight advised that they were speaking to the Church to try and get a third trustee.

Asset register is still to be completed. The items belonging to the KSA should not be included on the Parish Council asset register. The KSA should have their own asset register which will show these items.

### 11. Planning applications Ref 23/56

Application 146350 – concerns were raised about the statement saying that demand for doctors' appointments in Keelby had dropped. Clerk to request a meeting with The Roxton Practice to discuss this. Cllr S Knight and Cllr P Wilks to attend. Other concerns were around parking as the new development only had 5 more spaces than the current one but parking on South Street more of a problem than it is on Pelham Crescent as it is already congested. In addition to this there isn't a bus stop on South Street so quite a distance to walk from either of the other two bus stops.

### 12. Parish Matters Ref 23/57

- **Play area & Old Tennis Courts Renovations**  
Nothing to report
- **Parking outside Church** – to be placed on agenda for next month

At 9pm it was resolved to suspend standing orders to enable the meeting to continue. This was proposed by Cllr T Bentham and seconded by Cllr M Turner. All in favour

**13. Neighbourhood Plan Update 23/58**– Cllr T Wright had previously circulated the report that had been received from the external assessor and went through the points raised. The period of the plan has been changed to 2023. The assessor specified specifically that the sports ground wasn't classified as a local green space. Cllr T Wright carried out a piece of work and went through legislation to produce a document to confirm why the sports ground is of important value to us and should be specified as a local green space. The assessor has confirmed that having received this it is appropriate that the sportsground should be specified as a local green space. The assessor has concluded that the Keelby Neighbourhood Development Plan meets all the necessary legal requirements and should proceed to referendum which should be held within the neighbourhood area. Cllr R Dannatt asked if the village green could be marked as an open space. Cllr T Wright to look into this. It was proposed by Cllr R Dannatt that this final draft be accepted subject to this change. This was seconded by Cllr M Wright. All in favour. The next step is for WLDC to organise a referendum which is a public vote in the Village Hall.

### 14. Agenda items for the next meeting Ref 23/59

Parking outside the Church

### 15. Date and time of next meeting Ref 23/60

Tuesday 16<sup>th</sup> May 2023 at 19:00 in the Village Hall

Meeting closed at 21.30