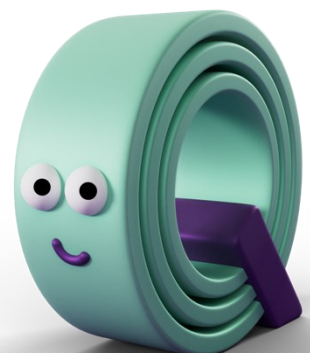


Community Sponsorship

Application form

NOTE: Please ensure that you have read and understood the guidance notes before completion of this form

Community Hubs and Grants
communityhubs&grants@quickline.co.uk



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Introduction

Quickline recognises the importance of local groups, and organisations in delivering on priorities in local communities, which in turn help to make your communities an excellent place to live, work and play.

We're here to support communities with the things that are important to them and have between depending on size and type of project and size of community it serves.

- **NOTE:** Please ensure you have read and understood all accompanying documents before applying for this scheme.

The information collected will be used to assess eligibility of your application and project, although we try to connect all hubs we cannot guarantee without this application.

The application forms part of our auditable trail and processes to ensure we treat all applications fairly and transparently.

You can apply for funding to deliver new or existing community projects that support your communities.

Should you have any issues in filling this application or understanding any part of the accompanying document please contact us and we will be happy to assist you.

✉: communityhubs&grants@quickline.co.uk



Section 1 Details of applicant organisation

Name of Group/Organisation	
Contact Name (Include Mr/Mrs/Miss/Ms/Other)	
Position in Group/Organisation (e.g. Member, Treasurer etc)	
Contact Address	
Postcode	
Contact Telephone Numbers	
Email address	
Organisations website if applicable	

Organisation status (✓ one box)

Town/Parish Council

Constituted community group

Company limited by guarantee

Registered Charity No: _____

Other (please specify) _____

<p>A brief description of your group/organisation e.g., who you are, what type of group you are, what you do and the aims of your organisation</p>	
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Section 2 About your project or activity

Explain why you need this sponsorship, including the following:					
What difference do you feel this sponsorship will make?					
Please describe briefly how any sponsorship will be used					
When do you aim to start the sponsorship?			How long for		
What age ranges will benefit from the project and how many?	0-4	5-11	12-19	20-55	55+
What proportion of beneficiaries live in your community?					
If this project hadn't run how likely do you think the outcomes would have been anyway?(1)*	Highly	Likely	Not sure	Unlikely	Highly unlikely
How quickly do you think the impact of this project will wear off: (3)*	Very quickly	Quickly	Moderately quickly	Not very quickly	Not at all

<i>Have any other local projects lost out because of the work of this project (for example in terms of the loss of volunteers) (if none leave blank)</i>									
1	2	3	4	5	6	7	8	9	10



Section 3 Sponsorship costs

Provide a detailed breakdown of all costs associated with your application for Sponsorship (please attach additional information as required)

Item/s	Quantity	Total cost
		£
		£
		£
		£
		£
		£
		£
		£
		£
		£
Total Sponsorship cost (excluding VAT)		£
VAT if non-recoverable		£
Total Sponsorship cost including non-recoverable VAT		£

Section 4 Financial Check

How much Sponsorship do you require

£

Your contribution If applicable

£

How will your contribution be funded?
For example Fund raising?



How many other organisations in the community do you think have contributed to this project being a success: 1 organisation to 10 (if none leave Blank)									
1	2	3	4	5	6	7	8	9	10

Have you applied for other Sponsorship? (This does not affect your application)

Organisation	Confirmed? Yes/No	Amount Requested	Amount received
		£	£
		£	£
		£	£
		£	£
		£	£
		£	£
Total		£	£

Section 5 Supporting information

We have to follow our internal policies and guidelines to any funding so must be able to follow due diligence.

Are you able to supply the following documents If requested - If not applicable please contact us so we can assist.

- Independently signed and verified accounts for at least 1 year
- Copies of last three bank statements for ALL accounts

Does your organisation have any of the following

- Safeguarding children policy
- Safeguarding adults' policy
- Equal opportunities policy
- Health and safety policy



Section 6 Privacy Notice and General Data Protection Regulations

Quickline's Community engagement team collects and uses (processes) personal data for the purpose of delivering Community project fund in accordance with General Data Protection Regulation/Data Protection Act 2018 and other relevant legislation.

Personal data is handled in accordance with the General Data Protection Regulation/Data Protection Act 2018 (GDPR) and other relevant legislation and will not be disclosed to any other third party unless this is allowed or required by legislation. For further details about the processing of your personal data please see [Quickline's Privacy Notice](https://quickline.co.uk/policies) on our Policies web page - (<https://quickline.co.uk/policies>)

Please read and understand the full notice before submitting your information to us.

Section 7 Declaration

I have read and understood the Privacy Notice information above.

I have read, understood, and accept on behalf of the organisation the Guidance Notes and Conditions of Grant for the scheme to which I am applying and agree on behalf of the applicant organisation to abide by them.

I confirm that VAT has not been included in the total estimated net project cost shown unless it is non-recoverable.

Signature of
Applicant

Date

Acting on behalf
of (organisation)

Position in
organisation

Section 8 Where to send application form

Completed application forms should be sent with all supporting information to

✉: communityhubs&grants@quickline.co.uk, or

📄: The Community Engagement Team, Quickline communications, Albion Mills, The Mill House, Albion Ln, Willerby HU10 6DN

