

**Minutes of the Keelby Parish Council Meeting
Held in the Village Hall on Tuesday 6th February 2024**

Those Present: Councillors, S Knight, R Dannatt, T Wright, P Wilks, G Lovatt, T Bentham, M Wright,

In Attendance: Cllr T Smith Cllr O Bierley, Cllr A Lawrence & 2 members of the public

- 1. Apologies Ref 24/16-** Councillors M Turner, C Tym, K Stark
- 2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or on-pecuniary interest in agenda items not previously recorded on Members' Register of interest Ref 24/17 – none**
- 3. Public Question Time Ref - 24/18**

A resident requested some up to date bus timetables at the bus stops. Clerk to contact Stagecoach to request these. They also asked about litter picking kits. The clerk will contact WLDC to see if any are available from them.

A resident requested help from the council in getting the trees trimmed on Riby Road. Clerk will write a letter to WLDC to request this.

4. County Councillors Report - Ref 24/19

Cllr Smith's updates are circulated when they are sent through. Cllr Smith is still looking into the tree on Broadway that was recently removed in order for works to be carried out by Anglian Water. He is seeking confirmation on whether there was a TPO on it as if there was a replacement needs to be planted. He is also asking what is happening to the stump that has been left. Cllr T Smith advised that he was also aware of the problems raised earlier regarding the Riby Road trees and he has met with the tree officer and the resident. He has requested the basal removal from the trees on Riby Road but thinks this is likely to be done in the next financial year.

5. District Councillors Report - Ref 24/20

Cllr Bierley had circulated his report beforehand and there were no questions.

6. To approve the minutes of the Parish Council Meetings held on 2nd January 2024 - Ref 24/21

It was proposed, seconded, and resolved to accept the minutes as a true record of the meeting.

7. Clerk's report – Ref 24/22

Clerk advised that we weren't successful in obtaining a grant from Quickline for another speed indicator device.

The bush at the bus stop on Yarborough Road has been reported on Fix my Street as requested by Cllr T Smith.

A18 petition – a reply from LCC has confirmed that we need to include a statement of what action the petitioner wishes to be taken on each page, 2 signatures of those who live or work in Lincolnshire and the name and contact details of the person taking responsibility for the petition. Cllrs K Stark and T Bentham to complete these.

Clerk advised that she had asked WLDC for an update on Hubert Ward house.

Grass cutting contract runs annually so clerk to get prices for 2024

Cemetery – clerk advised that she had received a complaint regarding live flowers being removed from a grave at the cemetery. This had not been done by Keelby PC and it was agreed that this and clarification of non-residents graves would be discussed at the next meeting when the policy is updated.

Councillor volunteer scheme. The clerk and Cllr G Lovatt have met with them and they had confirmed that they would carry out the painting of the containers at the sports field. Cllr P Wilks advised that the paint we had bought previously was to spray the containers so it was agreed to go back to them regarding this. Clerk to pass contact details for them to Cllr R Dannatt. Clerk to ask LALC about the regulations for testing memorial stones at the cemetery for next meeting.

Cllr P Wilks raised the fact that the green bins are all full at the cemetery. Clerk to ask if an additional collection could be done before the service starts at the end of March.

8. Reports from external organisations - Ref 24/23

Sports Association – Cllr S Knight had circulated the new lease document beforehand. Discussions took place regarding this document and various alterations were discussed and approved. It was agreed that the appendix that Cllr T Wright had done which highlighted who was responsible for what should be included. Cllr S Knight will update the lease document and send to the Councillors for their approval and then send KSA for their consideration. A further meeting can then be arranged with the KSA to discuss the new lease document and also clarify the areas covered by the KPC public liability insurance. Cllr M Wright advised that the KSA had secured 2 grants amounting to £18k to fund the costs and installation of solar panels on the roof of the pavilion. They now need approval from KPC to commence this installation. It was proposed, seconded and resolved to fully support this installation and in addition thank them for their efforts in securing this funding. It had been agreed by the KSA that these panels would be an asset of KPC and will need to be included on the buildings insurance.

FCC Community Action fund for ongoing repairs – it was agreed to apply for this in the next funding period which commences on 20th March to give us time to get the application prepared and quotes obtained.

Community Speed Watch – one short session has been held this month which highlighted one offender travelling at 41mph. In 2023 31 vehicles received letters and only 1 received a second letter so the statistics show that the scheme works in slowing traffic. Cllr G Lovatt reported that there needs to be a drive to get more volunteers trained to enable us to do more sessions as the sessions are significantly down from what we did in 2022. Cllr Lovatt is intending to have a stall at the gala to try to promote this.

Village Hall – the last meeting was the gala meeting. The gala is planned for 29th June. The proceeds from the gala will be split equally between the Village Hall and The Health Tree Foundation. The next meeting for the gala is on the 20th March. The pantomime has been a success and numbers in attendance have improved.

Library and Youth Club – They are still waiting to re-open the youth club but they are now close to having relevant documentation completed. Cllr T Smith has requested that the shrub outside the building is trimmed. The library is having a new kitchen installed and paid for by LCC.

Allotments – nothing to report

9. Financial Matters – Ref 24/24

Invoice Date	Invoice Number	Supplier	Description	Gross
04/01/23	100105	West Lindsey District Council	Defib Maintenance VH 23-24	£75.00
06/01/24	529812664	Zurich Insurance Company	Public & Employers Liability insurance	£686.75
10/01/24	5299007936	Zurich Insurance Company	Mower insurance	£369.45
10/01/24	CT 2024	Caistor & District Lions Club	Removal of Christmas tree	£25.00
12/01/24	14515	LALC	Membership	£466.30
15/01/24	6384291122034684	Microsoft 365 Personal	Microsoft renewal	£59.99
15/01/24		Land registry	Title register & title plan for sports field	£6.00
15/01/24	BK213614-1	SLCC	Training course Budgeting REFUND	-£36.00
17/01/24		West Lindsey District Council	2 Green waste bins for cemetery	£88.00

31/01/24		Staff Costs	January	£694.67
01/02/24	387200	Multidata	Broadband February	£48.96
01/02/24	700942348	House of Tents	Party Tents LV RG	£1,700.00

The payment schedule was checked by Cllr T Bentham and signed by Cllr R Dannatt. It was proposed, seconded and resolved to approve the payments listed.

Transfer of assets to KSA – to be moved to next month's agenda

It was proposed, seconded and resolved to purchase a voucher of £50 to give to the residents for supplying the electricity for the Christmas lights.

10. Parish Matters Ref 24/25

- **Play area & Old Tennis Courts Renovations** – Cllr T Bentham has completed an inspection of all the installations on the playing field. Everything is fine. On the new installation some caps are missing which cover the screws. These need to be glued in next time. Photographs have been taken.
- **Dead Tree at Sports Field** – Nothing further has been heard regarding this. The land registry document does not show boundaries. The cemetery land and the playing field do not look to be registered so it was agreed the clerk should get these registered with the land registry.
- **Tree maintenance on playing field** – Quotes have been received to carry out maintenance work on the trees on the playing field. It was proposed, seconded and resolved to go with supplier 1. Clerk to advise contractor and ask them to contact Cllr P Wilks who will oversee the work.
- **Cemetery Fencing/paddock on South Street** – Clerk has not yet received any dates for this meeting from the resident.
- **Update on Alice South** – to be moved to next meeting
- **Update on village entrance signs** – to be moved to next meeting
- **Approve contractor for power supply** – it was proposed, seconded and resolved to accept the contractor and go ahead with obtaining price from national powergrid.

11. Correspondence - Ref 24/26

An email has been received regarding the public footpath between Maple Avenue and Barton Street and the public footpath down Cissplatt Lane not being maintained. Clerk to advise resident that we will continue to put pressure on LCC regarding this.

An email has been received regarding the riding of motor cycles on the village green. This and also the damage to our CSW sign have been reported to the police. Clerk to advise the housing department at WLDC of these incidents.

Cllrs T Wright, C Tym and G Lovatt to attend the Community Emergency Planning and LRF open evening on Monday 19th February.

12. The position of the handyman – Ref 24/27 to be moved to next meeting

13. Planning applications - Ref 24/28 – none received

Cllr S Knight advised that a planning application is going in for 1000 houses at Stallingborough which will have an impact on our village.

14. Review of policies - Ref 24/29 – to be moved to next meeting

15. Brightening Keelby representative - Ref 24/30 – to be moved to next meeting when more Councillors are present

16. Agenda items for the next meeting - Ref 24/31

Servicing of lawnmowers – clerk to obtain quotes for next meeting

17. Date and time of next meeting - Ref 24/32

Tuesday 5th March at 19:00 in the Village Hall

Meeting closed at 21:20