

**Minutes of the Keelby Parish Council Meeting
Held in the Village Hall on Tuesday 5th March 2024**

Those Present: Councillors, S Knight, R Dannatt, P Wilks, G Lovatt, T Bentham, M Wright, K Stark, and M Turner

In Attendance: Cllr O Bierley, Cllr A Lawrence

1. **Apologies Ref 24/33-** Councillors, T Wright, C Tym, Cllr T Smith
2. **To receive declarations of interest under the Localism Act 2011 – being any pecuniary or on-pecuniary interest in agenda items not previously recorded on Members' Register of interest Ref 24/34 – none**
3. **Public Question Time Ref - 24/35**

No members of the public were present

4. **County Councillors Report - Ref 24/36**
5. Cllr Smith had circulated his report beforehand and as he was not at the meeting any questions could be emailed through to him.
6. **District Councillors Report - Ref 24/37**

Cllr Bierley had circulated his report beforehand and there were no questions.

7. **To approve the minutes of the Parish Council Meetings held on 6th February 2024 - Ref 24/38**

It was proposed, seconded, and resolved to accept the minutes as a true record of the meeting.

8. **Clerk's report – Ref 24/39**

Clerk advised that she had attended a gala meeting. The clerk had confirmed with our insurers that the gala is covered by Keelby PC event insurance as long as the correct documentation is in place so this had been sent onto the gala H&S representative to make sure everything will be in place. The clerk thought that a stall for the Keelby PC would be a good idea to meet with the public and Cllr G Lovatt advised that he would like to promote the community speed watch with a view to getting some more volunteers. It was agreed a rota would be drawn up for this so that the councillors didn't have to be on the stall for the duration of the event. Cllr Dannatt confirmed that the installation of power on the village green was progressing so was hopeful it would be completed by the time of the gala.

The clerk confirmed that she had written to LCC regarding the trees on Ribby Road but had not yet had a reply. Litter picking kits have now been received from WLDC but unfortunately they had not been able to collect the green waste from the cemetery due to having no means of disposing of it. New timetables have been requested for the bus shelters and the amendments to the A18 petition were completed and signed by Cllrs Stark and Bentham.

Reports from external organisations - Ref 24/40

Sports Association – Cllr M Wright attended the last meeting and as part of the grant process for the solar panels they need a letter from Keelby PC confirming that they have use of the facilities for 5 years. It is hoped that going forward this will be written into the new lease document. The KSA have requested a follow up meeting to progress the lease and other outstanding issues. Cllr G Lovatt raised that there seems to be a lot of waste concrete from the work being undertaken on the bowling green. Cllr M Wright to check that this will be removed when the work is completed.

- Lease document – Cllr S Knight has issued the new lease but as not everyone had seen it she will re-issue it. Cllr S Knight confirmed that all the amendments suggested at the last meeting have been included in the latest draft. It was decided that comments on this new lease need to be made by email to Cllr S Knight within the next 5 days so that this version can be finalised and taken to the KSA meeting. Cllr M Turner suggested that any additions to the appendix should also be notified and that can be updated. Cllr M Wright asked if a date for the meeting with KSA could be decided on. It was agreed that Tuesday 19th March should be offered to KSA as

a potential meeting date. Cllr M Wright to confirm this when he has spoken to the KSA.

- FCC Community Action fund for ongoing repairs – it was resolved to form a sub-committee to progress the grant. Cllr Dannatt, Cllr Wilks, and the clerk would form this sub-committee and it was agreed to ask if Cllr T Wright if he would also be willing to join as he is experienced in applying for grants of this kind. Cllr M Wright also agreed to help if needed. Cllr Bentham asked if loans could still be obtained for projects like this. Cllr S Knight to look into this option.
- Solar panels – Cllr M Wright to confirm if the grant has been secured.
- Insurance – Clerk advised that the pavilion needs to be insured from 13th March. The insurance still needs to be finalised as there are some additional tools that need to be included, the speed signs and speed watch equipment needs adding along with the party tents and gazebos that are being purchased that will be stored in the container. The clerk raised the question as to whether or not the building should be valued for insurance purposes as she had obtained the quote based on the valuation of the current policy. It was agreed that as this is a transitional year, next year when the policies all expire at the same time this would be looked further and additional quotes obtained. Cllr M Turner said that he thought a up to date valuation should be obtained.

Declarations of interest and voting rights of Keelby PC KSA representatives was raised by Cllr P Wilks. Clerk to verify the rules on this for the next meeting.

Community Speed Watch – no sessions have taken place this month. Cllr G Lovatt reported that one of the replacement signs has now been put up and has another one is ready to be installed.

Village Hall – A grant has been secured for the roof repairs so they are now going out for quotes. The amount they will receive from the pantomime should nearly cover their contribution towards the roof repair. Cllr M Turner asked for the reason why the councillors event didn't take place at the pantomime. Cllr O Bierley confirmed that this was due to a timing issue. Cllr S Knight also said that there is grant aid available to upgrade heating in village halls. Cllr T Bentham will take this to the next Village Hall meeting.

Library and Youth Club – The library is having a new kitchen fitted and some damp issues are being sorted and paid for by LCC. The youth club are hoping to re-open in April. There is a meeting with the charity that runs these organisations on the 11th March so more will be known after then. Cllr T Smith is arranging for the shrub to be removed in the next financial year.

Allotments – nothing to report

9. Financial Matters – Ref 24/41

Invoice Date	Supplier	Description	Gross
30/01/24	Party Time	Deposit for bouncy castle for gala	25.00
01/02/24	Autela Payroll Services	Payroll services Oct-Dec	57.98
05/02/24	LALC	Annual Training Scheme	180.00
10/02/24	Wave Utilities	Allotments water charges 10.11.23-09.02.24	37.10
12/02/24	Post Office	One4All voucher	50.00
12/02/24	Jellinelli Face Painting	Face painter Gala	150.00
15/02/24	Nat West Credit Card	Annual Card Fee	30.00
16/02/24	Wave Utilities	Cemetery water charges 16.11.23-15.02.24	29.98
22/02/24	Start Safety (G Lovatt)	Sign channel, anti-rotational clips	31.69
28/02/24	Green Cuts Ltd	Removal of trees on village green	720.00
29/02/24	Staff costs	February	694.87
01/03/24	Multidata	Broadband March	48.96
01/03/24	Fuel Genie	Fuel February	28.46

The payment schedule was checked by Cllr M Turner and signed by Cllr T Bentham. It was proposed, seconded and resolved to approve the payments listed.

Transfer of assets to KSA – to be moved to next month's agenda

10. Parish Matters Ref 24/42

- **Play area & Old Tennis Courts Opening event** – to be moved to next month's agenda as there are still some works outstanding
- **Inspection reports for play area** – Cllr T Bentham has carried out the next inspection of the play equipment. Clerk to make a form to record the findings.
- **Dead Tree at Sports Field** – Nothing further has been heard regarding this.
- **Cemetery Fencing/paddock on South Street** – Clerk has not yet received any dates for this meeting from the resident so Cllr S Knight thought that it is clear that a meeting is not going to happen even though the land owner had initially requested that the parish council engage with them.
- **Update on Alice South** – to be moved to next meeting
- **Update on village entrance signs** – Cllr R Dannatt will forward the examples of the signs to everyone if councillors could reply giving their comments.
- **Councillor volunteer scheme** – not discussed
- **Cenotaph maintenance** – It is a requirement of our insurance that regular maintenance is carried out. It was resolved to look at this in August so that any work can be completed before November. Clerk to speak to Serenity to ask if they do this kind of work
- **Servicing of mowers** – Cllr R Dannatt confirmed that 3 quotes have been obtained and they were all a similar hourly rate. Cllr G Lovatt thought that the Toro mower should be serviced at the Toro dealer in Brigg. It was resolved that Cllr Dannatt look into this further and book them into where he thinks would be the best value.

Cllr S Knight reported that she had attended the meeting regarding the inclusion in the North East Lincolnshire Neighbourhood Plan, areas around Stallingborough as potential building land, for up to 1000 houses.

There are also consultation meetings on the 13th and 14th March in connection with the Grange Energy Park.

11. Correspondence - Ref 24/43

An email has been received asking about the Alice South charity. Cllr S Knight to reply to this email

RWE have requested a meeting regarding the Stallingborough Generating plant. Clerk to request a virtual meeting with them on 9th April in the evening.

12. The position of the handyman – Ref 24/44 – it was agreed to advertise the vacancy.

Clerk to put an advert on social media to see if we get any interest. The job description and contract need to be updated. The HR committee will need to be involved in this. Clerk advised that she has found a training provider that will do all the courses in one day at Keelby.

13. Planning applications - Ref 24/45 – Application 147537. Cllr T Wright has already

forwarded some comments regarding the updated documents on this application. It was resolved that the clerk respond along the lines of these comments but all of the original comments still stand and if anything the recent new survey documents show more evidence of flooding on this land.

14. Review of policies - Ref 24/46 – The Cemetery Policy. Cllr S Knight has concerns with

the cemetery as it is looking unlikely that additional space is going to be obtained. As there is limited space we need to tighten up and follow the policy terms which says a proven residency connection with the village over the previous 12 months

unless the deceased has had to move away to receive care. It was agreed that the clerk can use her discretion with this. It was resolved that the policy should read that the council can remove dead floral tributes instead of there being a time frame on it and also that it is a requirement to take out memorial insurance at the time of purchasing. It was then resolved to increase the prices from 1st April 2024. The cost of interment will increase to £500, Interment of cremated remains £150, Permission to erect a memorial £150, Grant of exclusive Rights of Burial £650 for 5 years. If this needs to be renewed there will be a cost of £20. These price increases will keep Keelby Cemetery in line with neighbouring cemeteries.

15. Agenda items for the next meeting - Ref 24/47

Cllr P Wilks suggested that we publicise what we have received in grants and spent on projects. Cllr S Knight advised that the accounts are available for inspection at the end of the financial year but she would also include it in her chairman's report at the meeting of the parish next month.

KSA sports development proposal

16. Date and time of next meeting - Ref 24/48

Annual Meeting of the Parish is on Tuesday 2nd April at 19:00 in the Village Hall followed by the normal monthly parish council meeting.

Meeting closed at 21:17