

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **KEELBY PARISH COUNCIL**

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role): **JANET MILSON CLERK/RFO**

Date: **08/04/2024**

		£	£
<b>Balance per bank statements as at 31/3/24</b>			
	Current Account	500.00	✓
	Business Reserve	8,383.50	✓
	Project Account	5,231.47	✓
[add more accounts if necessary]	account 4		
	account 5		
	account 6		
	account 7		
	account 8		
		14,114.97	✓ 4
Petty cash float (if applicable)		-	-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)			
	item 1	none	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
Add: any un-banked cash as at 31/3/24		none	
		<u>14,114.97</u>	✓ 4
<b>Net balances as at 31/3/24 (Box 8)</b>			