

**Minutes of the Keelby Parish Council Meeting
Held in the Village Hall on Tuesday 2nd July commencing 7pm.**

Those Present: Councillors T Wright, (Chair), M Turner, R Dannatt, C Tym, T Bentham, M Wright, and R Bedwell

In Attendance: 1 member of the public, Cllr O Bierley, Cllr A Lawrence.

Cllr Lawrence left the meeting at 7:20pm. Cllr T Smith joined the meeting at 7:30pm

1. Apologies - Ref 24/115 - Cllrs G Lovatt, S Knight

2. To receive dispensations and declarations of interest under the Localism Act 2011 – being any pecuniary or on-pecuniary interest in agenda items not previously recorded on Members’ Register of interest Ref 24/116– none

3. Public Question Time Ref - 24/117

No questions

4. County Councillors Report - Ref 24/118

Cllr T Smith to ask if it would be possible to move the entrance sign and 30mph signs to Roxton Lane. Cllr G Lovatt would be asked to send a photo and details to Cllr T Smith showing the exact location of where we would like them moving to. Cllr T Smith reported that loose kerb stones have been fixed, a large pothole on Churchill Avenue has been repaired and some subsidence near a drain on West View Close has been repaired. Cllr T Smith is still chasing the tree and footpath issues. Cllr T Wright asked about the mobility scooter report that had been sent to Highways. Cllr T Smith to see if some drop kerbs can be installed especially around the old people’s bungalows on St Annes. Cllr T Smith was also asked to look at a drop kerb as you come out of West Lane. Cllr T Wright thanked Cllr T Smith for all the hard work he does for us.

5. District Councillors Report - Ref 24/119

Cllr Bierley had sent through his report which had been circulated to councillors. There were no questions.

6. To approve the minutes of the Parish Council Meetings held on 4th June, Closed meeting held on the 4th June and Extra-ordinary meeting held on the 25th June 2024 - Ref 24/120

It was proposed, seconded and resolved that the minutes listed above are a correct record of the meetings and were all signed by the Chairman.

7. Councillor vacancy – Ref 24/121

An application for the vacancy has been received from Dr Eve Darwood. It was proposed, seconded and resolved that Dr Eve Darwood is co-opted onto the council. The acceptance form was completed and signed so Cllr E Darwood joined the meeting.

8. Clerk’s report – Ref 24/122

The bench at the skateboard has now been installed. Council thanked Cllr P Wilks for his work on this. The application for the Workplace grant from WLDC has been approved which will cover the costs for the handyman and clerk’s training. The acceptance form for this grant has been returned to West Lindsey. The AGAR forms have been submitted to the external auditor. Clerk is still looking into costs to have the skate park included in the RoSPA report so this will be picked up at the next meeting.

9. Financial Matters – Ref 24/123

The payment schedule was checked by Cllr T Bentham. An invoice for £40 for the opening sign was not showing on the payment schedule. Cllr T Wright confirmed that his company had paid for this sign. Council thanked Cllr T Wright for this kind gesture which is very much appreciated. Cllr T Bentham also noted that the net figure was showing on the payment schedule instead of the gross figure, so this was amended. It was proposed, seconded and resolved that the payment schedule is approved.

Invoice Date	Supplier	Description	Cost	Bank Payee
24/05/24	Gear4Music	PA System	544.00	
05/06/24	Street Solutions UK	Cones and tape	176.84	
11/06/24	Blockfree Services	Hire of 3 loos	259.20	
30/06/24	Staffing costs	June	£1343.16	
01/07/24	Multidata	Broadband July	£48.96	
14/06/24	Land Registry	Title plan & deeds	£9.00	
31/05/24	Groundboss	Grass cuts May	£144.00	
07/06/24	LALC	Non attendance at training course RD	£36.0	
10/06/24	West Lindsey DC	Defibrillator annual maintenance VH	£106.00	
10/06/24	West Lindsey DC	Defibrillator annual maintenance KSA	£106.00	
28/06/24	The Access Panel	Metal door for electric kiosk	£27.83	R Dannatt
08/06/24	North Lincs Tyres	Puncture repair	£18.00	G Lovatt
04/06/24	Screwfix	De-icing salt	£9.99	G Lovatt
30/06/24	Jewson	Paint brushes & roller	£18.24	P Wilks
30/06/24	Humber Merchants	Fixing bolts for bench	£8.34	P Wilks
01/07/24	Keelby Allotments	Donation towards rodent removal	£40.00	

Clerk had previously circulated the bank reconciliation, budget summary and income and expenditure reports. There were no comments. It was proposed, seconded and resolved to approve the monthly accounts and bank reconciliation.

Update on the Large Village Grant (Retail) There is an underspend of £136.48 which was noted.

10. Review of Policies – Ref 24/124

Thank you to Cllr M Turner and Cllr M Wright for their work on this new policy. Cllr M Wright advised that it is a new document that has been released by LALC and the writing in bold cannot be changed but the rest can be amended to suit our needs. Cllr T Wright advised that item 6.2 states that wherever possible there should be dual authorisation for online payments. It was proposed, seconded and resolved that we keep our bank account with Nat West and acknowledge that there is no facility for dual authorisation for payments. 6.9 states where the payment schedule is presented at the meeting it should be signed by a bank signatory. Cllr T Wright suggested that at 7.1 there should be three councillors including the chair. It was proposed, seconded and resolved that we change 7.1 to read a minimum of 2 councillors and the chair. Cllr S Knight currently checks the payments after they have been done so this will remain the same and Cllr T Bentham is also set up with online access to do this should Cllr S Knight not be available.

It was proposed, seconded and resolved that the new financial regulation policy be approved with these amendments.

11. Reports from external organisations - Ref 24/125

Sports Association –

- FCC Grant for Pavilion refurbishment – Cllr R Dannatt said it was proving difficult to get prices for work before the grant money had been secured. Cllr T Wright agreed to ask Gareth Johnson if he would be prepared to do the architectural drawings to enable us to go out to contractors with a specification.
- Health & Safety Manual – Cllr R Dannatt advised that there is a Health & Safety manual and a Fire Safety manual. Cllr R Dannatt to go through this with Cllr M Wright to report back at the next meeting.
- Service of fire extinguishers – It was proposed, seconded and resolved to accept the price of £234 from Right Action to replace 4 fire extinguishers, a fire blanket and service the 2 CO₂ cylinders. A second quote had been obtained but this was more.
- Cllr R Bedwell confirmed that Quickline has agreed to install community broadband hub at the pavilion
- Cllr M Wright reported that confirmation has been received for the solar panel grant amounting to £18,612. This is made up of £12,408 from East Coast Community Fund and £6204 from West Lindsey Facility Fund. The work to install the panels and battery is £18,339 so the KSA intend to spend £360 on pest control for the panels and pay the shortfall themselves. Cllr T Wright raised concerns regarding vandalism of the panels. Cllr R Bedwell said that the next project is to install CCTV. Cllr T Wright said that clarity needs to be sought on who is responsible for the panels. KSA representatives to take this back to the KSA.

Community Speed Watch – there has been two sessions this month on Stallingborough Road. At the first session out of 102 cars 9 were found to be speeding and in the other session out of 95 cars 10 were speeding. The results from the electronic speed signs are sadly showing increase in speeds.

Village Hall – Cllr T Bentham reported that the roof repairs have been completed and a new extractor fan has been fitted. They are discussing changing the current meeting room into a storage room and the old Rascals' room into the meeting room.

Library and Youth Club – the tree has now been removed. The Youth Club are advertising for leaders. Library is going well and is well supported.

Allotments – no report

12. Parish Matters Ref 24/126

- Thanks were given to Cllr Lovatt and the handymen for trimming the trees near the play area. Positive comments have been received from the public regarding this.
- Update on entrance signs – an email has been received from Highways saying they are considering the signs
- Memorial benches – to be carried forward to next meeting
- Parking restrictions at Church and School. Cllr T Bentham reported that the Village Hall committee were in favour of the restrictions and suggested that the island be reinstated at the junction.
- Footpaths – Cllr C Tym said that the Barton Street footpath had become very overgrown. This has now been cut and Cllr T Smith confirmed that this is cut 3 times a year. It was mentioned that we could consider asking the volunteers if this path could be widened which would help. Cllr C Tym raised the lack of footpath at Dixon Close. Unfortunately, there is not a lot that can be done about this but dropped kerbs have been put in to help people crossing the road.
- Cllr T Wright proposed that we now formally close the project following the successful opening event on 29th June. This was seconded by Cllr R Bedwell. There was a slight overspend of £1.39. It was resolved that this project is closed. It was agreed that we should still look at putting a set of goal posts on the field, but this can be considered at a later date. Cllr T Wright gave details of the survey that had been carried out on

gala day by Claire Morris from WLDC. There were lots of positive comments and the project has been very well received by the public. It was decided to get a price for some barriers to prevent children cycling straight out of the cycle track area and onto the road.

13. Correspondence - Ref 24/127

- A letter has been received from Michelle Soar from the Health Tree Foundation asking for permission to use the playing field, party tent and electricity on 7th December for a Santa Run and potential Christmas Market. It was agreed to support this application.
- An email has been received from a resident asking if the weeds can be sprayed in front of the garages at The Limes. Cllr T Smith confirmed that this area is private, so the responsibility falls to the owners of the garages.
- A letter from Cllr P Wilks was read to out which gave notice of his resignation from the council. The Clerk was asked to write a letter to Mr Wilks thanking him for his work on the council over the years.

14. Planning applications - Ref 24/128 – Application 147537 Land off Mill Lane the planning permission for this application has been refused. Application WL/2024/00443 - council have no objections.

15. Agenda items for consideration at the next meeting - Ref 24/129

Clerk to provide a summary on the power supply grant

16. Date and time of next meeting - Ref 24/130

Tuesday 30th July at 19:00 in the Village Hall

Meeting closed at 20:26