

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority: **Keelby Parish Council**

County area (local councils and parish meetings only):

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Janet Milson Clerk/RFO**

Date: **31/03/2025**

	£	£
Balance per bank statements as at 31/3/25		
Current Account	500.00	
Business Reserve Account	12,001.60	
Project Account	19,618.28	
		32,119.88
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
None		-
Add: any un-banked cash as at 31/3/25		
None		-
Net balances as at 31/3/25 (Box 8)		<u><u>32,119.88</u></u>