

**Minutes of the Annual Keelby Parish Council Meeting
Held in the Village Hall on Tuesday 3rd June 2025 commencing 7:00pm.**

Those Present: Councillors T Wright (Chair), M Turner, K Beedham, T Bentham, R Dannatt, and S Knight,

In Attendance: Cllr, Cllr A Lawrence, Cllr J Bean and 3 members of the public

To receive apologies and reasons for absence – Ref 25/80 – Cllrs M Soar, R Bedwell, E Darwood, and O Bierley. Cllr T Wright advised that Cllr Colin Tym had resigned, and a letter of thanks would be sent to him.

- 1. To receive dispensations and declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of interest Ref 25/81** – none

2. Public Question Time Ref - 25/82

A resident asked about the weeds in the gravel at the cenotaph. Clerk said she would check with the handyman to make sure he was aware. The lack of doctor's appointments was raised. Cllr Wright said that this will be covered at item 13 on the agenda.

3. County Councillor's Report - Ref 25/83

Cllr Wright welcomed Cllr James Bean who has been appointed as the new Lincolnshire County Councillor. Cllr Bean introduced himself and said that although he hadn't had a hand over from the previous councillor, he will do his best to carry things forward. Cllr Wright advised that we had a list of things outstanding which the clerk would forward to him with what information we have. Cllr Bean confirmed that he would be pleased to do a village walk with us to see the issues we are having.

4. District Councillor's Report - Ref 25/84

The report from Cllr Owen Bierley had previously been circulated and there were no comments. Cllr A Lawrence had nothing to add. Cllr Lawrence left the meeting at this point.

5. Councillor vacancies/ Co-option of councillor – Ref 25/85

This was not discussed at the meeting but will be covered at the next meeting.

- 6. To approve the minutes of the Parish Council Meetings held on 6th May 2025 - Ref 25/86** - It was proposed, seconded and **resolved** that these minutes are a true record of the meeting and were signed by the Chairman.

7. Clerk's Report – Ref 25/87

The clerk reported that we have received a price of £160 to move the cemetery tap. It was **resolved** to proceed with this. A resident has asked about the installation of the bench on the playing field. Two quotes have been received to concrete the base. One was £220 + materials and the second one was £150 for everything. It was **resolved** to proceed with this second quote. Clerk reported that we have now received £600 from the councillor initiative fund to go towards the new notice board so thanks were given to Cllrs Bierley and Lawrence for this.

8. Financial Matters – Ref 25/88

The payment schedule was checked by Cllr S Knight. It was **resolved** to approve the payments. Cllr T Wright signed as Chair

Invoice Date	Supplier	Description	Cost	Bank Payee
09/05/25	Playdale Playgrounds Ltd	Blue Wet Pour repair kit	£145.64	
10/05/25	Wave	Water charges allotments	£25.13	
16/05/25	Wave	Water charges cemetery	£25.23	
30/05/25	Staff Costs	May	£1478.25	

09/06/25	ICO	Data Protection Fee	£52.00
29/04/25	Clear Amber Shop	Glazing sheet for noticeboard	£129.40
29/04/25	Mafson Ltd	Cork roll for notice board	£111.85
29/04/25	Insullite Ltd T/A Buildin Stores	Roof tiles for notice board	£249.20
30/04/25	Sainsburys	Printer paper	£7.50
01/05/25	Amazon	Notebook	£10.99
06/05/25	Amazon	2 stroke engine oil	£21.30
07/05/25	Cut My	Plywood for climbing frame	£408.18
02/06/25	Fuel Genie	Fuel for May	£80.52
28/05/25	Groundboss	Grass cutting May	£144.00

The quarterly bank reconciliation was checked and certified by Cllr K Beedham.

9. To approve the Financial Regulations – Ref 25/89

The clerk had taken advice from LALC, and additional wording has been added to 5.10 to clarify the situation regarding councillors assisting with purchases/quotes. It was **resolved** to accept this wording. The clerk had then contacted Nat West to ask if we could have dual authorisation on-line for the payments. This process is available if we subscribe to another platform called Bankline. This carries a monthly fee of £20 and each immediate payment costs £2.50 and all bacs payments are charged at 45p. It was resolved not to pay these charges so section 7 can remain as it is with all payments being approved and countersigned at the PC meetings. It was also noted that the regulations state that chair and 2 councillors have access to the online banks, so Cllr Wright needs to have online access. With these changes it was **resolved** that the financial regulations are approved.

Clerk wished to clarify that in the regulations it states that she is authorised to spend up to £500 but she felt that this would only be for business-critical items for example to keep handyman working or urgent repairs. Everything else should be approved by the full council. She also highlighted the fact that personal cards should not be used to purchase items so councillors should not be buying things and claiming the money back. All purchases for the council should be made by the RFO. Cllr Dannatt said that he had 2 invoices for wood stain that he had purchased for maintenance of the cycle track. It was **resolved** to pay Cllr Dannatt the amount of these invoices. Cllr Wright reminded all councillors that all purchases must be made by the RFO. Cllr Dannatt was displeased about this process stating that the financial regulations were stifling the work of the Council. It was stressed that the regulations were mandated and there to hold the council to account regarding the spending of public money. Cllr Bean added that the regulations were also there to safeguard councillors and protect them from public challenge. Cllr Dannatt left the meeting at 7:48pm

10. Allocation of Councillor duties – Ref 25/90 –

Councillor duties were discussed and allocated as follows. Village Hall representative – Cllr Bentham, Library and Youth Club – Cllr Beedham, KSA representatives – Cllr M Turner and Cllr Dannatt to remain as representatives if agreed. If Cllr Dannatt does not agree we will require another person, HR Committee – Cllrs Turner, Darwood and Bedwell to remain as representatives if all agree, Defibrillator checks – Colin Tym has agreed to continue to do these, Allotments – Cllr Knight, Community Speed Watch – Cllr Wright is overseeing this as there isn't a lead councillor at the present time, Youth Liaison – Cllr Darwood.

11. Parish Matters Ref 25/91

- Installation of mirror opposite Cissplatt Lane – Cllr Dannatt has already got prices for this. He had given £35-£50 for the mirror, £30 for the post and £16 for the post set. It was **resolved** to spend up to £100 to move this forward.
- Update on Alice South charity – Cllr Knight advised that she had not prepared this, the matter was deferred
- Public seating area – Cllr Turner is still working on this.
- Play area repairs – Cllr Wright reported that the wood on the climbing frame has been purchased and will be fitted on Friday. The soft play matting will be repaired on Thursday.
- Roxton Practice Clinical Review – Cllr Wright reported that he attended the PPG meeting and was disappointed. They said Keelby patients are approximately 8% of their total patients. They outlined that 2938 GP appointments had been given to Keelby patients between 1st

March 2024 and 28th February 2025, and those appointments were offered at Immingham and Keelby. They are proposing, based on that demand 1 GP clinic for 12 appointments on a Monday, 1 nurse session with 20 appointments on a Tuesday and 1 health care assistant session of 20 appointments on a Monday. This began on the 26th May so this is the second week of this service. They reported that on the first Monday this was running 18 patients were consulted on but only 5 were from Keelby/Limber. This week 11 patients were consulted on and again only 5 were from Keelby; other appointments were filled with patients from other areas. Cllr Wright thought that only having a doctor on a Monday was not a good service and requested that this is remodelled based on 2 hours doctor time every day, or at the very least – 3 days per week. They agreed that this is open to review and would be looked at again when there is more data available. Cllr Wright advised that doctors are now doing the triaging, so every request is reviewed by a GP. If it is deemed that a patient requires a doctor's appointment on a day other than a Monday and the patient has no means of getting to Immingham the surgery will either arrange for a community visit to the home or arrange for transport to Immingham. We therefore need to educate Keelby residents to insist on an appointment at Keelby. Cllr Wright will continue to monitor this and will do the next parish council update on this to encourage patients to start to insist on an appointment at Keelby and make clear their challenges associated with travelling to Immingham.

12. Reports from external organisations - Ref 25/92

Sports Association – The AGM was last Tuesday with our representatives attending. The maintenance list has been previously shared with councillors. Gas Test and certification £300, Emergency lighting test £180, Fire alarm test £90, Fireproofing to bin store £1440, Fire escape signage £360. These items to be done from the carry over from 24-25. The items requested to be paid out of this year's budget is public toilet tap replacements £768, New locks for changing rooms £350.17, Replacement handle/lock for office £20.10, Water tank repairs £500. It was proposed, seconded and **resolved** to approve payment of these items except for the water tank repairs which needs further consideration on the price and who is responsible. The accounts for the KSA were also shared with councillors and the representatives would ask at the next meeting if they would be happy to share the accounts of the individual clubs.

Village Hall – The VE Day event on 10th May was a success and tickets were fully sold.

Library & Youth Club – Cllr Beedham reported that the library is going well. The Youth club is open one day a week and is well attended. The calligraphy class on a Wednesday morning is well attended and they are hoping to run an evening one. The toddler group in the village is closing from 1st July so Cllr Beedham will contact them to see if they would like to come and use the youth club instead. The youth leader and scouts are corresponding regarding the clash of opening times. The PCSO has been asked to attend but as yet hasn't replied.

13. Correspondence - Ref 25/93

A letter has been received regarding overgrown trees in Windsor Close. It was resolved to write a letter to the resident after 1st September.

The owner of the meadow has emailed to request a meeting which the chair and clerk attended. The meadow will be coming up for sale and the council were advised of the various options discussed at the meeting. The clerk had made some preliminary enquiries regarding land value and obtaining a loan. It was decided to wait until the next meeting to see what has progressed with the current owners.

14. Planning applications and decisions received, update on ongoing applications – Ref 25/94

The appeal for WL/2024/00050 has been reinstated. We haven't got any volunteers who are able to attend to speak on behalf of the council.

15. Items for consideration at the next meeting – Ref 25/95

Bus route to Immingham

16. Date and time of next meeting - Ref 25/96

Tuesday 1st July 2025 at 19:00 in the Village Hall.

The meeting closed at 20:47