

**Minutes of the Annual Keelby Parish Council Meeting
Held in the Village Hall on Tuesday 1st July 2025 commencing 7:00pm.**

Those Present: Councillors T Wright (Chair), M Turner, K Beedham, T Bentham, E Darwood, M Soar
In Attendance: Cllr, Bierley, Cllr A Lawrence, Cllr J Bean and 0 members of the public

1. To receive apologies and reasons for absence – Ref 25/97 – Cllr R Bedwell.

2. To receive dispensations and declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of interest Ref 25/98 – none

3. Public Question Time Ref - 25/99

No members of the public were present

4. County Councillor's Report - Ref 25/100

Cllr Wright thanked Cllr Bean for his visit last week which was very well received and productive. Cllr Bean also thought it was a useful exercise and the members from LCC Highway team that were also present wished to pass on their regards and they said they had also found it a productive meeting. Cllr Bean reported that there are some road improvement programs coming to the village. The arborist is coming on Friday at 10.30am if anyone is available to join them.

5. District Councillor's Report - Ref 25/101

The report from Cllr Owen Bierley had previously been circulated and there were no comments. Cllr A Lawrence had nothing further to report and left the meeting. Cllr Bierley advised that the chief executive of West Lindsey Mr Knowles had retired, and a new chief executive had been appointed called Paul Birkinshaw.

6. Councillor vacancies/ Co-option of councillor – Ref 25/102

There has been no interest in the two vacancies. Another Facebook post will be done.

7. To approve the minutes of the Parish Council Meetings held on 3rd June 2025 - Ref 25/103

It was proposed, seconded and **resolved** that these minutes are a true record of the meeting and were signed by the Chairman.

8. Clerk's Report – Ref 25/104

The mirror for Cissplatt Lane has been purchased but it is still to be fitted. Cllrs Bedwell and Darwood have replied to confirm that they are happy to remain on the HR committee. Cllr Dannatt has not replied to confirm if he is to continue to be a KSA representative. The clerk had investigated the approve button on the Nat West app as it had been raised at the last meeting. This is used for identification purposes for example if a new payee is created it takes a photo of the user to confirm they are authorised to do this so is nothing to do with dual authorisation of payments.

The councillor volunteer scheme volunteers were coming to cut the long grass close to the KSA which has now actually been done possibly by the developers. It was suggested that we ask them to weed the yard in the library and path and verge clearance in the village.

Police liaison was missed off the councillor responsibilities list. Cllr Soar agreed to take this on. Cllr Wright requested that the review of the asset register be completed for the next meeting.

9. Financial Matters – Ref 25/105

The payment schedule was checked by Cllr T Bentham. It was **resolved** to approve the payments. Cllr T Wright signed as Chair

Invoice Date	Supplier	Description	Cost	Bank Payee
03/06/25	E-On Next	Electricity charges kiosk May	£9.76	
23/05/25	Humber Merchants	Wood preserver	£122.40	R Dannatt

09/06/25	Immingham Hardware	Replacement locks at KSA	£373.93
30/06/25	Staff Costs	June	£1450.54
26/06/25	Groundboss	Grass cutting June	£144.00

10. Parish Matters Ref 25/106

- **Update on Alice South Charity** – Cllr Wright suggested that we write to another trustee to get this information as this has been outstanding for a while now. We should also ask if they would be willing to assist with the writing of a general update on this charity to inform residents of its existence and how they can apply for assistance.
- **Public Seating area on village green** – Cllr Turner circulated some ideas for this area which will include 3 benches, a new Christmas tree and the new noticeboard. The councillors agreed that this was a good idea so Cllr Turner will get some prices for the project. It was suggested that residents could purchase memorial plaques for these benches.
- **Report on meeting with Cllr Bean** – this has been previously covered
- **Bus route to Immingham** – Cllr Wright had previously asked if this could be raised. Cllr Bean had suggested that we write to the mayor which the clerk has done. It was decided that we follow this up with the mayor.
- **Play area repairs** – Cllr Wright thanked Ryan Day for his work on replacing the rotted wood on the climbing frame. Cllrs Wright and Turner have replaced the soft play matting twice, and the spring cover on the elephant. We are still waiting for the fabrication on the gates and skate park.
- **Mobile vendors in village** – A mobile waffle van had recently requested to come and park on the village green car park. Cllr Beedham arranged for the car park at the Nags Head to be used as an alternative on this occasion. This was well supported so it was decided to go out to the village on Facebook to ask if other food vans would be well received. It was stressed that only mobile food vendors which served food that we didn't already have in the village would be asked which would rule out fish & chips, pizza, burgers, Chinese etc. It was also suggested that we could ask residents if a food event would be of interest.

11. To approve Data Protection & Records Management Policy Ref 25/107

The new standing orders require a policy on record management policy. Instead of a new policy the original Data Protection Policy has been adapted to include a section on record management. Cllr Turner requested that section 5 be amended to read that this applies to data subjects and relevant information not in the public domain. Subject to this change it was **resolved** to approve this policy.

12. To receive reports from external organisations Ref 25/108

- **Sports Association** – Cllr M Turner reported that there is a junior football tournament on the 12th /13th July. The teams are going to be encouraged to come down to the gala afterwards. The rabbits on the pitches have been resolved. The repairs to the water tank have been completed and the cost has been covered by the KSA on this occasion. Cllr Turner said that when the agreement is next reviewed clarification is required on the responsibility of this tank. The taps have been replaced, and the fire extinguisher testing is booked for the 4th July. The pavilion has kindly been painted on the outside by Gavin Padbury and the KSA has purchased the paint. Thanks also go to Jim Kirman who has trimmed the trees in the car park. As Cllr Dannatt was not at the meeting it was not known if he had arranged for any further work to be done at the KSA. Cllr Wright advised that due to the extra grant money being received for the solar panels the Charity Commission require the accounts to be audited so this is being arranged.
- **Village Hall** – There are no issues and a profit of £1773 was made on the VE Day event. A cream tea had been organised for 24th June.
- **Library & Youth Club** – The youth club has been closed for 2 weeks due to staff holidays. Cllr Beedham reported that a fire risk assessment had been requested but she felt that this should be the responsibility of the landlord not the tenants. Cllr Bean to check on this and the servicing of the fire extinguishers. Cllr Darwood will liaise with the Youth Club regarding the youth council.

13. Parish Council Updates – Ref 25/109

Update number 6 has been published on the meeting with Cllr Bean and LCC. Update number 7 is written and will be on the clinical services at Keelby. Update 8 will be on Alice South. Cllr Wright asked if anyone has ideas for future updates.

14. Correspondence - Ref 25/110

Emails have been received regarding trees down Eastfield Road. It was decided that the trees could be looked at on Friday. The other issues are that the house on the corner of Windsor Close has bins on the footpath and debris on the footpath. Cllr Wright to advise after the meeting on Friday. An email has been received regarding the overgrown hedges on Victoria Road. In previous years we have found that the residents have cut these hedges after the 1st September but if this is not the case this year a letter will be written to request this.

15. Planning applications and decisions received, update on ongoing applications – Ref 25/111

No outcome has been received on appeal WL/2024/00050. Cllr Bierley advised that the inspectorate was waiting for further documents which should now have been received.

16. Items for consideration at the next meeting – Ref 25/112

Cllr Soar asked if a banner advertising the gala could be placed on the play park railings. This was agreed.

17. Date and time of next meeting - Ref 25/113

Tuesday 29th July 2025 at 19:00 in the Village Hall.

The meeting closed at 20:17