

Keelby Parish Council

General Update 8

Introduction

Keelby Parish Council manages the Cemetery located on South Street in Keelby. The day-to-day running of it is done by the clerk but the Councillors are actively involved with changes to the policy and decision making. The Parish Council handyman is responsible for the grass cutting in the cemetery and we pride ourselves on how lovely it looks. We aim to provide a tranquil and peaceful place where people can visit without restriction to remember loved ones.

The Cemetery

The cemetery is marked out in lettered rows and then each plot has a number. Generally, the undertakers contact the clerk to arrange for a burial or interment of cremated remains. The clerk can then check the date and allocate a plot number which is then passed onto the grave digger. For every burial an entry is made in the register of deaths and register of graves and these books date back to 1974 when the current cemetery was first used. Confirmation is returned to the registrar of the death to confirm that the burial has taken place. In the case of cremated remains the certificate of ashes is kept on file.

Purchasing of plots

When you purchase a grave, it gives you the Exclusive Right of Burial for 100 years. You do not own the plot, but you own the 'right' to make any decisions affecting the plot, including

Update 8 Focus:

Keelby

Cemetery

The Parish Council
can be contacted via:

Janet Milson, Clerk
to Keelby Parish
Council

[clerk@keelbyparish
council.gov.uk](mailto:clerk@keelbyparishcouncil.gov.uk)

who shall be buried in the plot. If the owner of the plot is deceased and the family wishes to arrange for a further burial in the plot or have an additional inscription on the memorial stone a transfer of ownership form must be completed.

Memorials

Memorials are permitted in the cemetery but may only be erected by a suitably qualified monumental stonemason. Purchasers of graves have the right to erect a memorial, but all memorials must be approved by Keelby Parish Council prior to installation to make sure they comply with the specifications detailed in our policy. A period of at least 6 months must elapse between the date of interment and the date of erection of the memorial to allow for soil compaction. A charge will be made by the council for new memorials and additional inscriptions. Once erected the maintenance of the memorial is the responsibility of the owner. Every 5 years the Parish Council will carry out testing on the memorials and any that are deemed unsafe will be made safe or laid down and repairs must be carried out by the owner.

Reservation of Plots

Keelby Parish Council do permit graves and cremated remains plots to be reserved. The fee to reserve a plot is in addition to the interment fee. If a plot is reserved an exclusive right to burial deed will be issued and the owner of this deed has the right to be buried in the plot. These are renewable every 5 years and the main purpose of this is to ensure that contact is kept with the plot owners.

Policy Highlights

- No trees, shrubs or flowers shall be planted in the cemetery
- The council reserves the right to remove any dead floral or Christmas tributes.
- All floral tributes must be placed on the grave and not on surrounding grass areas as these will be removed.
- No free-standing vases are permitted, and all grassed areas must be kept clear
- The council provides a water supply which is located on the left-hand side of the path near the bin store

- Bins are provided. Please ensure that the waste is placed in the correct bin. It is very important the old flowers and greenery are NOT placed in the black bins. It is equally important the plastic wreath frames and oasis from flower arrangements are NOT placed in the green bins.
- It is a requirement that owners of memorials take out appropriate insurance in respect of all future maintenance of their memorial. This can be arranged through the Monumental Mason.

Cemetery Fees

The cemetery fees are listed in our Cemetery Management Policy which can be found [Policies and Procedures – Keelby Parish Council](#) or by contacting the Clerk – see below

The Parish Council can be contacted via: Janet Milson, Clerk to Keelby Parish Council: clerk@keelbyparishcouncil.gov.uk